

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
3111 Electric Avenue  
Port Huron, Michigan 48060

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GROUP MEETING: SCC Community Mental Health Board  
SUBJECT: Regular Meeting  
PLACE: St. Clair County Community Mental Health  
3111 Electric Avenue, Port Huron  
DATE: April 9, 2024  
TIME: 5:00 p.m.  
PRESIDING: Nancy Thomson, Chairman

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IN PERSON: L. Ames, D. Davey, J. Jowett-Lee, R. Mirabelli, E. Priemer, K. Schieweck (out at 6:18pm), N. Thomson, J. Totty  
VIRTUAL: M. Partipilo  
ABSENT: A. Essian, R. Johnson  
ALSO PRESENT: Guests Video Conference: None  
Guests In Person: R. Kiehler, L. Campbell, R10 (out at 5 :40pm)  
Staff In Person: T. Delor, K. Gallagher, D. Hayes, D. Hazlewood, D. Johnson, M. Measel-Morris, K. Prowse, T. Wells (recording secretary)  
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:20 p.m. by Chairman Thompson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. PROGRAM PRESENTATION – FY2023 4<sup>th</sup> Quarter Michigan Mission-Based Performance Indicator Report with Lauren Campbell, Quality Manager, R10

Ms. Lauren Campbell, Quality Manager at Region 10 PIHP attended the meeting to provide the board with the FY2023 4th Quarter Michigan Mission-Based Performance Indicator Report. The indicators measure the performance of the PIHP for Medicaid beneficiaries served through the CMH/SUD affiliates. Since the indicators are a measure of performance, deviations from standards and negative statistical outliers may be addressed through contract action. Information from these indicators is published on the MDHHS website within 90 days of the close of the reporting period.

Ms. Campbell stated that the 2022 data was used to set the performance standards. Region 10 will be looking at those standards moving forward.

IV. CLOSED SESSION – PERSONNEL

It was moved by Mr. Schieweck to move into closed session at 5:40pm, seconded by Mr. Priemer. A roll call vote took place. All SCCCMH Board Members present were in favor. **MOTION CARRIED.**

It was moved by Ms. Davey, seconded by Mr. Priemer to move out of closed session at 6:08pm. **MOTION CARRIED.**

V. ELECTION OF OFFICERS

The Nominating Committee developed the Slate of Officers that was presented at tonight's Board meeting. The Slate of Officers is as follows: Chairman – Ms. Nancy Thomson; Vice Chairman – Ms. Julie Jowett-Lee; Secretary/Treasurer – Mr. Kyle Schieweck; each have indicated a willingness to serve.

The Election of Officers was then conducted beginning with the Office of Chairman. The board was asked if there were any nominations from the floor, three times by Ms. Jowett-Lee. Hearing none, protocol for a unanimous ballot occurred and the nominations were closed.

It was moved by Mr. Schieweck, seconded by Mr. Priemer, to close the nominations and unanimously accept the 2024-25 Slate of Officers, as presented. **MOTION CARRIED**

VI. AGENDA CHANGES

It was requested that Informational Item IX.D.2. CARF Work Plans was moved to Action Item VIII.C. Mr. Priemer made a motion to approve the agenda, with the change to IX.D.2, the motion was seconded by Ms. Totty. **MOTION CARRIED.**

VII. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. CMH Board Calendar – Revised June 2024
- E. Funding Source Report

Mr. Schieweck made a motion to approve the Consent Agenda stating: "I move to approve the Consent Agenda consisting of the March 12, 2024 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$12,382,586.51 , Bills to be Paid totaling \$6,599,495.78, Revise CMH Board Calendar, and the Funding Source Report for February 2024", the motion was seconded by Ms. Totty to approve the consent agenda. **MOTION CARRIED.**

VIII. ITEMS FOR ACTION

A. SCCCMH Board Member Committee Appointment

The Board Committee list was reviewed. Ms. Ames requested to be removed from the Personnel Committee. Ms. Davey requested to be added to the Recipient Rights Advisory Committee. Ms. Mirabelli requested to be added to the Advisory Council. Ms. Jowett-Lee requested to be added to the Personnel Committee.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Trustee and Alternative Trustee for the West Michigan Health Insurance Pool as presented. **MOTION CARRIED**

B. Annual Submission

Prior to tonight's meeting the Public Hearing was held where Ms. Measel-Morris reviewed the MDHHS Annual Submission.

It was moved by Mr. Schieweck, seconded by Ms. Jowett-Lee to approve the MDHHS Annual Submission. **MOTION CARRIED**

C. CARF Work Plans

Ms. Measel-Morris presented the CARF Work Plans.

It was moved by Ms. Davey, seconded by Ms. Jowett-Lee to approve the CARF Work Plans as presented. **MOTION CARRIED**

IX. INFORMATIONAL ITEMS

A. Finance Updates

1. Chief Financial Officer Report

Ms. Hazlewood provided the Chief Financial Officer Report to the SCCCMH Board.

2. RPC Communication

Ms. Hazlewood stated that SCCCMH Board Members should have received a letter of communication from RPC regarding a compliance audit. The letter extends the opportunity for board members to share any concerns they may have regarding SCCCMH. The audit is in accordance with compliance requirements issued by Michigan Department of Health and Human Services (MDHHS).

B. Administrative Updates

1. Chief Operation Officer Report

Ms. Delor provided the Chief Operation Officer Report to the SCCCMH Board.

C. Program Operations Updates

1. Program Director Report

Ms. Gallagher provided the Program Director Report to the SCCCMH Board.

Ms. Gallagher also shared that the Port Huron Police Department's Annual Report is available online. There is a nice write up about their partnership with St. Clair County CMH and our imbedded Clinician.

Advocacy Efforts are taking place regarding Veteran's Services. Veterans, including Veterans that are already open with St. Clair County CMH, are having their services here denied, and being referred to the VA facilities in Detroit or Yale. The Yale facility has a waitlist for new clients.

D. Support Services Updates

1. Support Services Director Report

Ms. Measel-Morris provided the Support Services Director Report to the SCCCMH Board.

2. CARF Work Plans

Discussed and approved under Action Items.

E. Human Resources

1. Human Resources Director Report

Ms. Prowse provided the Human Resources Director Report to the SCCCMH Board.

2. Employee / Community Relations & Training Report

Ms. Prowse provided the Employee / Community Relations and Training Report to the SCCCMH Board.

3. Employee/Team of the Month

Ms. Prowse shared the Employee and Team of the Month for February. The February Employee of the Month was Greta Nichols. The February Team of the Month was Laura Bramlett and Haley Lozano.

F. Facilities / Information Technology Updates

1. Mr. Hayes provided the Facilities and Information Technology Director report to the SCCCMH Board.

G. Region 10 PIHP

1. Board Meeting Minutes

Mr. Priemer reported that the Region 10 Board Meeting Minutes are reflective of the meeting that took place. Mr. Priemer added that a meeting with the Executive Board will take place to discuss virtual meeting attendance.

X. CHIEF EXECUTIVE OFFICER'S REPORT

A. CEO Activity Report

Ms. Johnson provided the CEO Activity Report to the SCCCMH Board.

The importance of Board Member attendance was discussed.

B. Strategic Plan Quarterly Updates

Ms. Johnson provided the Strategic Plan Quarterly updates to the board.

C. CMHA Updates

1. CMHA Summer Conference Conflict – June

The CMHA Summer Conference is approaching. Let Ms. Wells know if you would like to attend.

D. Other

None.

XI. BOARD FORUM – N. Thomson

Ms. Johnson shared that the Board Member Manual is in the process of being revised. Ms. Thomson is working on a section devoted to board member, to board member information.

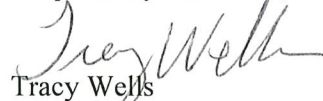
XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None.

XIII. ADJOURNMENT

It was moved by Ms. Totty, seconded by Ms. Davey, to adjourn. **MOTION CARRIED**. With no further business to discuss the meeting was adjourned at 7:00 p.m.

Respectfully submitted,



Tracy Wells  
Recording Secretary