

**ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY**  
**RECIPIENT RIGHTS ADVISORY COMMITTEE**

**Chairperson: Nancy Thomson**

**Date: August 24, 2021**

**Time: 12:00 pm – 1:30 pm**

**Location: SCCCMHA – Room 203/Lifesize**

**AGENDA AND NOTICE OF REGULAR MEETING**

- 1. Call to Order**
- 2. Agenda Changes**
- 3. Citizens Wishing to Address the Committee**
- 4. Approval of Previous Minutes\***
- 5. Correspondence of Note**
- 6. Primary Business Items**
  - a. **Administrative Function**
  - b. **Complaint Resolution System**
    - i. Aggregate Complaint Data Reports
      1. McLaren Port Huron\*
      2. St. Clair County Community Mental Health Authority\*
  - c. **Monitoring Function**
    - i. SCCCMHA Incident Reporting: FY2021 – Q3 Data Report\*
    - ii. SCCCMHA Site Visits Update
  - d. **Prevention/Education Function**
    - i. Training for RRAC Membership
      1. McLaren Port Huron
        - a. Policy #101.03 – Right to Entertainment Materials, Information, News, etc.\*
        - b. Policy #101.04 – Establishment and Operation of Office\*
        - c. Training: Involuntary Process (Josh Koehn)
      2. St. Clair County Community Mental Health Authority
        - a. A.P. #05-003-0035 – Resident Labor\*
        - b. A.P. #05-003-0040 – Freedom of Movement\*
        - c. New-Hire and Refresher Training Update
- 7. Other Business Items**
  - a. **MDHHS-ORR Annual Conference**
    - i. Pre-Conference: September 13-14, 2021 (virtual)
    - ii. General Conference: September 21-24, 2021 (virtual)
      1. No offerings for RRAC members/No special registration fee
  - b. **SCCCMHA–ORR: Annual Review of Funding of the ORR\***
  - c. **Tentative RRAC Meeting Dates & Times**
    - i. November 23, 2021 • 12:00 pm • SCCCMHA
    - ii. February 22, 2021 • 12:00 pm • SCCCMHA
    - iii. May 24, 2022 • 12:00 pm • SCCCMHA
    - iv. August 23, 2022 • 12:00 pm • McLaren Port Huron
    - v. November 22, 2022 • 12:00 pm • SCCCMHA
  - d. **Announcements**

**\*Sent in Mail**