

2022/2023 CMH BOARD COMMITTEE APPOINTMENTS

Annual Awards:

Julie Jowett-Lee
Martha Partipilo
Kyle Schieweck

Advisory Council:

Nancy Thomson, Chairman
Cynthia Cutright
Martha Partipilo
Mark Paulus
Tosia Tucker

Finance Committee:

Nancy Thomson, Chairman
Tony Essian, Finance Committee Chairman
Julie Jowett-Lee
Kyle Schieweck

Personnel Committee:

Lori Ames
Martha Partipilo
Nancy Thomson, Chairman
Jessica Totty

Region 10 PIHP Board (Board Rep & Chairman):

Nancy Thomson, St. Clair CMH Board Chairman
Ed Priemer

Recipient Rights Advisory Committee:

Nancy Thomson, Chairman
Lori Ames
Julie Jowett-Lee

Boards/Advisory Councils Dissolved in 2016:

Executive Retiree Health Care Board
Children's Advisory Council*
MI Family Advisory Council*
DD Family Advisory Council*
* *Merged into one Advisory Council*

** *The CMH Board Chairman is an ex-officio member to all Committees.*

SCCCMH BOARD COMMITTEES & Appointments

[April 4, 2023]

Annual Awards Recognition Meetings:

SCCCMH Board Member Requirement: Three (3) CMH Board Members, maximum of one less than a quorum.

Prior to the March Board Meeting, the Annual Awards Committee meets and reviews materials for the upcoming Annual Awards Recognition event that is typically held in May. The proposed itinerary including date, location, time, theme, and cost is discussed with the board. The Committee reviews the recommended award recipients and then presents the recommendations to the board. Community Service Award, Organization Award, Employee of the Year Award, Media Award, Team of the Year Award and Rights Champion of the Year are the awards traditionally given out.

Executive Secretary will record meeting minutes.

Advisory Council:

SCCCMH Board Member Requirement: Minimum of one (1) CMH Board Member needed, maximum of one (1) less than quorum. (The Council will have 11 – 15 members)

Advisory Council's purpose is to obtain the input of those supported by SCCCMHA, families of those supported by SCCCMHA, and other citizens/stakeholders in topical areas determined by leadership to be brought to the attention of the Council.

Representation: The membership must represent those served, family members of those supported, at least one (1) SCCCMHA Board member (who acts as the liaison to the SCCCMHA Board) and other community citizens/stakeholders/advocacy organizations/service agencies (e.g. RESA, DHHS, MRS, The Arc, etc.). Geographic areas of SCCCMHA: South and SCCCMHA: West shall be represented.

The committee reviews and provides input on:

1. Designated policies.
2. Program planning development.
3. The Agency's Integrated Health environment.
4. Customer service and marketing information.
5. The outcome of the Agency's Need Assessment.

Minutes will be officially recorded and filed.

Finance Committee:

The Finance Committee provides financial analysis, advice, and oversight of the organizations budget. Their sole responsibility is to ensure the organization is operating within its allocated funding to provide programs and services to the community.

Representation: Three (3) – Four (4) SCCCMH Board Members.

Personnel Committee:

SCCCMH Board Member Requirement: Minimum of three (3) CMH Board Members
The Personnel Committee meets once a year (typically prior to the December Board Meeting) to review evaluation feedback submitted by all board members for the CEO's Annual Evaluation. The Personnel Committee reviews the compiled feedback with the CEO, and then presents an overview with the CMH Board, and recommendations.

Executive Secretary will record meeting minutes.

Region 10 PIHP Board (Board Chair & Board Rep.):

SCCCMH Board Member Requirement: Two (2) CMH Board Members
Attends the monthly Region 10 Board meeting and acts as the liaison to the SCCCMHA Board. Provides monthly Region 10 updates at the CMH Board Meeting.

Minutes will be recorded and filed.

Recipient Rights Advisory Committee:

SCCCMH Board Member Requirement: Three (3) CMH Board Members (The RRAC will have a minimum of six members)

The St. Clair County Community Mental Health Authority Board of Directors must appoint a Recipient Rights Advisory Committee consisting of at least six members. The membership of the Committee shall be broadly based so as to best represent the varied perspectives of the county's geographic area. At least 1/3 of the membership must include primary recipients or family members of primary recipients, and of that 1/3, at least 1/2 must be primary recipients. Per the Mental Health Code, the Recipient Rights Advisory Committee is responsible for the following:

- Conducting meetings at least semi-annually to carry out its responsibilities.
- Maintaining a current list of Committee member names to be made available to individuals upon request.
- Maintaining a current list of categories represented by Committee members to be made available to individuals upon request.
- Protecting the Office of Recipient Rights from pressures that could interfere with the impartial, even-handed, and thorough performance of its functions.
- Recommending candidates for director of the Office of Recipient Rights to the Chief Executive Officer, and consulting with the chief executive officer regarding any proposed dismissal of the director of the Office of Recipient Rights.
- Serving in an advisory capacity to the chief executive officer and the director of the Office of Recipient Rights.
- Reviewing and providing comments for the semi-annual and annual reports submitted to the Michigan Department of Health and Human Services – Office of Recipient Rights.
- Serving as the Recipient Rights Appeals Committee, per agency policy, reviewing requests to appeal the outcomes, action taken, and timeliness of investigations completed through the recipient rights complaint resolution system.

Minutes will be recorded and filed.

*** The CMH Board Chairman is an ex-officio member to all Committees.*