
GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: September 12, 2023
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: L. Ames, D. Davey, J. Jowett-Lee, E. Priemer, N. Thomson, J. Totty

ABSENT: J. Bligh, A. Essian, R. Johnson, M. Partipilo, K. Schieweck

ALSO PRESENT: Guests Video Conference: R. Kiehler, V. Wiley
Guests In Person: None
Staff In Person: T. Delor, K. Farr, K. Gallagher, D. Hazlewood, D. Johnson, M.
Measel-Morris, T. Pingitore, K. Prowse, T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES – N. Thomson

None.

IV. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Ms. Davey, seconded by Ms. Totty, to approve the Regular Board Meeting Minutes of August 8, 2023 as written. **MOTION CARRIED**

V. PRESENTATION OF RECEIPTS/DISBURSEMENTS

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Receipts/Disbursements for July 2023, as presented. **MOTION CARRIED**

VI. PRESENTATION OF BILLS TO BE PAID

It was moved by Mr. Priemer, seconded by Ms. Totty, to approve the Bills to be Paid for August 2023 in the amount of \$7,868,533.98, as presented. **MOTION CARRIED**

IX. ITEMS FOR ACTION

A. FY24 Budget

Ms. Farr presented the FY24 Budget for approval. The FY24 Budget was also reviewed prior to tonight's meeting by the Board Finance Committee.

It was noted that we continue to monitor enrollment. The number of Medicaid eligible individuals will determine how soon a revised budget may be required.

It was moved by Ms. Davey, seconded by Ms. Totty to approve the FY24 Budget, as presented.

MOTION CARRIED

B. FY 24 Budget Rate Amendments

1. Community Enterprises

Ms. Farr presented the Community Enterprises FY24 Budget Rate Contract Amendment. The amendment reflects a budget increase of \$279,755.

It was moved by Mr. Priemer, seconded by Ms. Davey to approve the FY24 Budget Rate Contract Amendment for Community Enterprises, with a budget increase of \$279,755, as presented. **MOTION CARRIED**

2. BWDH

Ms. Farr presented the Blue Water Developmental Housing Residential FY24 Budget Rate Contract Amendment. The amendment reflects a budget increase of \$419,238.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames to approve the FY24 Budget Rate Contract Amendment for Blue Water Developmental Housing Residential, with a budget increase of \$419,238, as presented. **MOTION CARRIED**

Ms. Farr presented the Blue Water Developmental Supported Living Arrangement FY24 Budget Rate Contract Amendment. The amendment reflects a budget increase of \$177,000.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames to approve the FY24 Budget Rate Contract Amendment for Blue Water Developmental Housing Residential, with a budget increase of \$177,000, as presented. **MOTION CARRIED**

3. Innovative

Ms. Farr presented the Innovative Housing FY24 Budget Rate Contract Amendment. The amendment reflects a budget increase of \$979,852.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames to approve the FY24 Budget Rate Contract Amendment for Innovative, with a budget increase of \$979,852, as presented. **MOTION CARRIED**

4. IMPACT

Ms. Farr presented the IMPACT Residential FY24 Budget Rate Contract Amendment. The amendment reflects a budget increase of \$638,363.

It was moved by Ms. Totty, seconded by Ms. Jowett-Lee to approve the FY24 Budget Rate Contract Amendment for IMPACT, with a budget increase of \$683,363. **MOTION CARRIED**

C. Pontiac General Hospital Contract

Ms. Measel-Morris presented a contract for Pontiac General Hospital. The hospital offers a psychiatric inpatient. Psychiatric inpatient is currently very hard to find. It was noted that McLaren Port Huron recently reduced their amount of psychiatric inpatient beds.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames to approve the Pontiac General Hospital Contract, as presented. **MOTION CARRIED**

X. INFORMATIONAL ITEMS

A. Finance Updates – K. Farr

Ms. Farr reported that the Board Finance Committee meeting took place prior to tonight's meeting at 4:15 pm.

1. Funding Bucket Report

Ms. Farr presented the funding bucket report for July 2023.

2. Retirement Contributions

Ms. Farr reviewed the St. Clair County Retirement Systems resolution R 23-05.

B. Program Operations Updates

1. Galley Update

Ms. Gallagher shared that a contract between SCCCMH and Touchstone Services is being developed related to their use of the Galley.

2. Prescriber Update

Three new Nurse Practitioners have been hired.

3. NAMI Affiliate Update

Blue Water NAMI has had their first meeting and the NAMI walk is this weekend. Ms. Tori Ferres is President.

4. Other

SONS is has purchased the Harrison School. We will be leasing a classroom there for youth art, music and In-Shape.

C. Data / Contract Management

1. FY2023 Accessibility to Services Summary

Ms. Measel-Morris reviewed the FY23 Accessibility to Services Summary. Barriers to services were discussed. The survey only had a 16% response rate.

D. Office of Recipient Rights

1. RRAC Agenda

The Recipient Rights Advisory Council Agenda was provided to the board.

2. ORR Aggregate Data Report

Ms. Delor reviewed the Office of Recipient Rights Complaint Resolution Aggregate Data report with the board. The report covers 04/01/2023 through 06/30/2023.

- 45 Complaints consisting of 63 Allegations
- 32 Not Substantiated Allegations
- 1 No Right Involved Allegation
- 6 Pending Allegations
- 24 Substantiated Allegations

3. ORR Review of Funding

Ms. Delor stated that the Funding of the Office of Recipient Rights was reviewed at the Recipient Rights Advisory Council Meeting.

Due to the complaint trends over the past two years, it is expected the ORR will process 140 complaints in FY2023. Combined with support hours for the administrative, monitoring, and prevention/education functions of the ORR as well as employee benefit hours, it is recommended the staffing capacity remains as it currently stands as of August 2023 for FY2024, maintaining the 3.04 full-time employee equivalent.

E. Community Education / Public Relations Reporting

1. Ms. Delor presented on Community Education and Public Relations.

Outreach Activities

- 08.01.2023 Algonac Community Safety Event
- 08.06.2023 Marine City Maritime Days Parade
- 08.11.2023 Victory Day
- 08.14.2023 WIC Event
- 08.19.2023 Unity in the Community
- 08.29.2023 Harbor Impact Ministries IMPACT Day

Upcoming Events

- 09.10.2023 Sunday Funday: Operation Roofsit Kick-Off at Michigan Mutual
- 09.16.2023 Harbor Impact Ministries Open House

- 09.19.2023 09.20.2023 Cargill Employee Health Fair
- 09.26.2023 Impact Day – Harbor Impact Ministries
- 10.03.2023 Celebration of Recovery – SCCCMH Auditorium, 3111 Electric Avenue, Port Huron
- 10.08.2023 Walk 2 Remember, Walk 2 Prevent – East China Township Park
- 10.20.2023 Donuts with Deputies – St. Clair County Sheriff’s Department
- 10.24.2023 Impact Day – Harbor Impact Ministries
- 10.27.2023 Senior Health Fair – Washington Life Center, Marine City
- 11.17.2023 11.18.2023 CMH Players Presents Home for the Holidays, location and time TBD

F. Training Department Report

Ms. Johnson reviewed the Training Department Report.

G. Region 10 PIHP Update

1. Board Meeting Minutes

Mr. Priemer shared some updates from the Region 10 Board meeting. He noted that the minutes provided are reflective of the meeting.

XI. CHIEF EXECUTIVE OFFICER’S REPORT

A. CMHA Updates

Ms. Johnson shared that the CMHA Fall conference is approaching in October. Any board member looking to attend should let Ms. Wells know as soon as possible.

B. Strategic Plan

The revitalized Strategic Plan is in process. Ms. Johnson asked board members to review the draft provided to them, and send feedback to Ms. Wells.

C. Other

- Head Start was discussed.

XII. BOARD FORUM – N. Thomson

A. Advisory Council Meeting Minutes

Ms. Thomson stated that the notes from the Advisory Council meeting are reflective of the meeting.

B. Board Representation Survey

Board members present completed a Board Representation Survey, and returned it to Ms. Wells.

Board Member attendance was discussed. Being able to have a quorum at each meeting is imperative for the operations of the Agency. A letter, the board by-laws, and attendance record will be sent to each board member.

XIII. ADJOURNMENT

It was moved by Ms. Davey, seconded by Ms. Ames, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Tracy Wells
Recording Secretary