

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: October 4, 2022
TIME: 6:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: L. Ames, J. Bligh, J. Jowett-Lee, M. Partipilo, M. Paulus, K. Schieweck, N. Thomson, J. Totty, A. Tucker

VIDEO CONFERENCE: None

ABSENT: C. Cutright, A. Essian, E. Priemer

ALSO PRESENT: Guests Video Conference: R. Kiehler, V. Wiley
Guests In Person: None
Staff In Person: D. Johnson, K. Farr, M. Measel-Morris, K. Gallagher, T. Pingitore, M. Walkowski (out at 6:08pm), T. Wells
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD – None

III. AGENDA CHANGES – N. Thomson

IV. PROGRAM PRESENTATION – ACT

Ms. Walkowski provided members of the board and attendees with an over view of the Assertive Community Treatment team.

V. PRESENTATION OF PREVIOUS MEETING MINUTES

A. Regular Board Meeting Minutes – September 6, 2022

It was moved by Mr. Schieweck, seconded by Ms. Jowett-Lee, to approve the Regular Board Meeting Minutes of September 6, 2022 as written. **MOTION CARRIED**

VI. PRESENTATION OF RECEIPTS/DISBURSEMENTS & ELECTRONIC TRANSFERS

It was moved by Ms. Jowett-Lee, seconded by Mr. Paulus, to approve the Receipts/Disbursements & Electronic Transfers for the month ending September 23, 2022, as presented. **MOTION CARRIED**

VII. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Bills to be Paid for September 2022 in the amount of \$6,676.756.79, as presented. **MOTION CARRIED**

VIII. ITEMS FOR ACTION

A. Administrative

1. Board Policies for Approval

Ms. Pingitore presented the board policies up for approval. This group of board policies was issued for board review at the August Board meeting.

It was moved by Ms. Totty, seconded by Ms. Jowett-Lee, to approve the SCCCMH Board Policies as presented. **MOTION CARRIED**

B. FY23 General Fund Grant Contract

Ms. Farr presented the FY23 General Fund Contract.

It was moved by Ms. Jowett-Lee, seconded by Ms. Partipilo to approve the FY23 General Fund Contract as written. **MOTION CARRIED**

C. Contract Management

1. Residential Contracts

- a. Blue Water Developmental Housing – Residential Contract
- b. IMPACT – Residential Contract
- c. Innovative Housing – Residential Contract

Ms. Measel-Morris presented the Residential Contracts for Blue Water Developmental Housing, IMPACT, and Innovative Housing.

It was moved by Ms. Tucker, seconded by Ms. Totty to accept the residential contracts for Blue Water Developmental Housing, IMPACT and Innovative housing as written.

MOTION CARRIED

2. Supported Living Arrangement Contracts

- a. Blue Water Developmental Housing – SLA Contract
- b. IMPACT – SLA Contract

Ms. Measel-Morris presented the Supported Living Arrangement Contracts for Blue Water Developmental Housing and IMPACT.

It was moved by Ms. Jowett-Lee, seconded by Ms. Totty to accept the Supported Living Arrangement Contracts for Blue Water Developmental Housing and IMPACT as written.

MOTION CARRIED

3. After Hours Crisis Line

- a. After Hours RFP

Ms. Measel-Morris presented the one bid that was received regarding the After Hours call line from a company called Protocol. The bid received met 98% of the qualifiers. The RFP was put out for bid after the current company that has been providing the after hours call service, has consistently failed to meet indicators without improvement.

It was moved by Mr. Schieweck, seconded by Ms. Ames to peruse the submitted after hours RFP. **MOTION CARRIED**

b. BHR Contract

Ms. Measel-Morris presented the BHR Contract. BHR is the company who has been providing after hours phone service to the agency. It is our intention to terminate service with BHR however, there services are needed until the new company can take this over. Ms. Measel-Morris noted that there was a significant increase in requested payment from BHR. It was also noted that the after hours call line is a required service.

It was moved by Mr. Schieweck, seconded by Ms. Partipilo to accept the BHR contract as written. **MOTION CARRIED**

D. Region 10 SUD Services Contract

Ms. Pingitore presented the Region 10 SUD Services Contract.

It was moved by Ms. Jowett-Lee, seconded by Ms. Totty to approve the Region 10 SUD Services contract as written. **MOTION CARRIED**

IX. INFORMATIONAL ITEMS

A. Finance Updates – K. Farr

1. August YTD FBR

Ms. Farr provided a finance update.

Year-To-Date Expenditures are running approximately \$5,800 over the Revised Budget. Ms. Farr provided a break down highlighting the 2022 revised budget, YTD revised budget, and 2022 actual for each source: Medicaid, Healthy Michigan, CCBHC Medicaid, Total Region 10 Sources, CCBHC NonMedicaid, State General Fund, All Other Grants/Local and Total Non Region 10 Sources. Favorable and unfavorable positions were reviewed.

B. Administrative Updates

1. Board Policies for Review

Ms. Pingitore provided the board with the list of Board policies scheduled for regular annual review. She asked that board members please review the polices and send any feedback to Ms. Wells by 10/14/2022.

2. SCCCMH Board By-Laws for Review

Ms. Pingitore presented that the SCCCMH Board By-Laws will be up for approval at the next board meeting. Changes will need to be made to the By-Laws to incorporate the most recent changes from the Open Meetings Act. Ms. Pingitore asked that the board review the by-laws and send any changes and / or suggestions to Ms. Wells.

C. Program Operations Updates

1. Employee of the Month & Team of the Month

Employee of the Month:

Great leaders often inspire their teams not through words but through actions. Becky Markel consistently promotes teamwork through her actions, whether she is providing leadership, assisting with a situation, or providing guidance to those beyond her immediate team.

Recently, Becky jumped into action to assist with an individual unique needs; after quickly responding to the call for help, she sat with the individual to put a plan into motion. Through all of this, she continued to make sure the individual's team was updated at every step. Becky took control of the situation and provided assistance as needed, always doing so with a smile on her face. Becky is always willing to help where she can and works to build team rapport throughout the Agency. She went above and beyond to make certain the individual was taken care of, and to ensure she was strengthening the entire CMH team in the process.

For her professionalism and commitment to her team and beyond, and dedication to those we serve, Becky Markel has been named SCCCMH's June Employee of the Month.

Team of the Month:

Recently, an individual we serve transitioned from a residential setting to a family home setting. In preparation for the individual's return home, the team spent many hours planning to assure a smooth transition. Once the transition was made, the team continued spending time, during the following weeks, to provide support to the individual, assisting to access services in the community, and providing support to the family about hard decisions. While taking on this intense level of support, the team maintained their obligations to other individuals they served, ensuring everyone continued to receive the best support.

Throughout this transition, the team showed their integrity, understanding of what CMH does, and commitment to this individual to ensure the best chances for community success. In recognition of their teamwork, dedication to those we serve, and professionalism, Bob, Tricia, Krystal, Marisa, Tony, Ashley, Pat, and Dr. Saeed have been named SCCCMH's June Team of the Month.

2. Jail Update

Ms. Gallagher reported that our contract with the jail ended September 16, 2022 and Yes Care has taken over providing Mental Health Services. Previously discussed protocols have been put in place. Mobile Crisis Unit continues to check in at the jail and we continue to cover the cost of injections not on the Yes Care formulary, for people in SCCCMH services. Groups will take place at the jail when the jail has room for classes.

3. Group Home Update

Ms. Gallagher announced that changing the Michigan Road home to a behavioral home is being looked into. There is currently a need for more behavioral homes.

4. Intake Process

The Intake Process is being reviewed in hopes of slimming it down to being faster and taking less steps.

D. Region 10 PIHP Update

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were included for board member review.

X. DIRECTOR'S REPORT – D. Johnson

A. Community Education / Public Relations Reports

Ms. Johnson highlighted Public Relations Events.

Community Outreach/Trainings

- 9/20/22: Recovery Summit - The third annual virtual Recovery Summit was held the month of September. The Summit consisted of 17 presenters both local and experts from around the state focusing on substance use topics. The webinar is free to attendees and offers free professional credits. The presentations have been widely viewed both live (averaging 60-120 attendees) and via social media/web on SCCCMH's YouTube channel and Facebook live. Attendees have varied from St. Clair County individuals as well as individuals outside of the county and the state and reviews of the event have been highly positive.
- 9/11/2022: St. Clair County Child Abuse/Neglect Council (CAN Council) Roof Sit and Sunday Funday
- 9/15/2022: St. Clair County Rotary Presentation
- 9/15/2022: Walk a Mile Rally
- 9/21/2022: Lake Huron Medical Center (LHMC) Care Managers Presentation
- 9/24/2022: Rock the Block
Team SCCCMH participated in beautification of the area near Jenks Park.
- 9/24/2022: St. Clair County Administration Resource Fair
- 9/28/2022: Mental Health First Aid (MHFA) Adult Module

Critical Incident Stress Management Activities:

- 9/21/2022: MDHHS/SCC

Upcoming Events/Activities

- 10/05/2022 – Celebration of Recovery
- 10/09/2002 – Suicide Prevention Committee Walk 2 Remember Walk 2 to Prevent
- 10/28/2022 – Senior Power Day
- 10/09/2002 – Walk 2 Remember Walk 2 to Prevent (11:00 am)
- 10/11/2022 – Leadership Lunch & Learn: Becoming a Person of Influence (12:00 pm)
- 10/11/2022 – Celebration of Recovery (3:30 pm)
- 10/14/2022 – We Swim in the Same Pond – Ribbon Cutting at the Community Foundation (4:00 pm)
- 10/18/2022 – Mental Health First Aid (Youth)
- 10/20/2022 – Autism Support Group
- 10/28/2022 – Senior Power Day
- 11/03/2022 – Mental Health First Aid – Adult

- 11/11/2022 – Veterans Day – Agency Closed
- 11/17/2022 – Autism Support Group
- 11/18/2022 – CMH Players Present: It's a Wonderful Life: A Live Radio Play (12:00 pm & 7:00 pm)
- 11/19/2022 – CMH Players Present: It's a Wonderful Life: A Live Radio Play (7:00 pm)

B. CMHA Updates and Link

The CMHA Fall Conference is approaching. If interested in attending, please contact Ms. Wells.

C. Facilities Updates

1. Marine City

Ms. Johnson announced that we closed on the property in Marine City. A market analysis is being done on the current building.

2. Port Huron

The Pole Barn at the Children's Family Services Building in Port Huron will hopefully be completed within the month.

3. Capac

New flooring is being installed at the Capac location, and the parking lot is being looked at for expansion.

D. 2022 David LaLumia Outstanding Professional Service Award

Ms. Johnson submitted a nomination to CMHA for our Veteran's Navigator, Ms. Wendy Martindale, to receive the 2022 David LaLumia award. This award is presented annually to the person CMHA members select, who is (or has been) employed within the public mental health system who has made, over time, an outstanding contribution to the public mental health system. Ms. Martindale will be presented with this award at the 2022 CMHA Fall Conference.

E. Other

None.

XI. BOARD FORUM – N. Thomson

A. Advisory Council Meeting Minutes

There was no September Advisory Council Meeting.

B. Board Schedule 2023 Discussion

There was discussion about moving the board schedule starting in the 2023 calendar year. Moving the meeting date to the second week of the month, rather than the first, would allow for more consistent reporting.

XII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Ms. Partipilo talked about "Hope not Handcuffs."

XIII. ADJOURNMENT

It was moved by Mr. Paulus, seconded by Ms. Totty, to adjourn. **MOTION CARRIED**. With no further business to discuss the meeting was adjourned at 7:48 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tracy Wells". The signature is fluid and cursive, with the first name "Tracy" and last name "Wells" clearly distinguishable.

Tracy Wells
Recording Secretary