

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: June 13, 2023
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: J. Bligh, D. Davey, A. Essian (out at 5:10 p.m.), R. Johnson, J. Jowett-Lee, M. Partipilo, E. Priemer, J. Totty, N. Thomson, A. Tucker

ABSENT: L. Ames, K. Schieweck

ALSO PRESENT: Guests Video Conference: R. Kiehler, V. Wiley
Guests In Person: None
Staff In Person: T. Delor, K. Farr, D. Hayes, D. Johnson, D. Hazelwood, M. Measel-Morris, K. Gallagher, T. Pingitore, T. Wells
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson. Mr. Robert Johnson was welcomed as the newest member of the St. Clair County CMH Board.

II. CITIZENS WISHING TO ADDRESS THE BOARD – None

IV. PROGRAM PRESENTATION – MOVE UPDATES

Mr. Hayes, St. Clair County CMH IT/Facilities Director joined today's meeting to provide an over view of the St. Clair County CMH Information Technology Department and Facilities Department.

Mr. Hayes also updated the board on the progress of the Marine City move. A decision has not yet been made on the Marine City Broadway location on whether it should be utilized or sold. Ideas for utilization are being discussed.

Now that Region 10 has moved out of the building, moves will be taking place at Electric Ave. starting with the second floor. There will be some painting and carpet updates along the way.

V. AGENDA CHANGES – N. Thomson

Ms. Thomson requested to add "Change in Meeting Location" as an action item and "CEO Evaluation Process" under Board Forum to the agenda as an informational item to the agenda.

It was moved by Ms. Davey, seconded by Ms. Jowett-Lee, to add "CEO Evaluation Process" to the agenda. **MOTION CARRIED**

VI. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Ms. Totty, seconded by Mr. Priemer, to approve the Regular Board Meeting Minutes of May 9, 2023 as written. **MOTION CARRIED**

VII. PRESENTATION OF RECEIPTS/DISBURSEMENTS

It was moved by Mr. Essian, seconded by Mr. Schieweck, to approve the Receipts/Disbursements for April 2023, as presented. **MOTION CARRIED**

VIII. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames, to approve the Bills to be Paid for May 2023 in the amount of \$5,866,202.52, as presented. **MOTION CARRIED**

IX. ITEMS FOR ACTION

A. Capac Parking lot

Recently a request for bids was issued for the Capac Office parking lot expansion. On June 7, 2023, the sealed bids were opened and read aloud.

BMJ Surveyors coordinated this project and their recommendation was presented to the board for their consideration. One bid was received from Raymond Excavating Co. of Marysville, Michigan with a base bid of \$380,500.00 and a total bid, including an alternate for subgrade undercutting, of \$386,950.00.

The preliminary Engineer's Opinion of Probable Construction Costs was \$350,000.00 with the low bid being approximately 10.6 percent above this amount.

BMJ has worked with Raymond Excavating Company on many past projects, including the recent CMH Children's Center Parking Lot Expansion on 24th Street, and finds them well qualified to complete this work.

BMJ and Administrative Recommendation: Recommend the award of a contract in the amount of \$386,950.00 be made to Raymond Excavating Company of 800 Gratiot Blvd, Marysville, MI 48040.

It was moved by Ms. Totty, seconded by Ms. Jowett-Lee, to approve the award of a contract in the amount of \$386,950.00 to be made to Raymond Excavating Company. **MOTION CARRIED**

B. DCO Agreement – New Oakland Family Centers

Ms. Measel-Morris presented the DCO Agreement for New Oakland Family Centers. The DCO would make them a direct service provider for us. New Oakland is an Outpatient Service provider.

It was moved by Ms. Bligh, seconded by Ms. Tucker, to approve the DCO Agreement with New Oakland Family Centers. **MOTION CARRIED**

C. Change in Meeting Location

It was proposed that the next board meeting on 07/11/2023 be held at our new Marine City location.

It was moved by Ms. Davey, seconded by Ms. Totty, to approve the additions to the agenda.

MOTION CARRIED

X. INFORMATIONAL ITEMS

A. Finance Updates – K. Farr

Ms. Farr reported that the Board Finance Committee meeting took place prior to tonight's meeting at 4:00 pm. Ms. Farr and members of the finance team are in process of meeting with Contract Agencies to discuss their budgets. The May Funding Bucket Report will be the starting point for the SCCCMH revised budget.

Hospital Admissions are up for this time of year compared to previous years. Reasons for this could include that there have been a large number of readmissions, suggesting that people could be being discharged too soon. The closing of the Men's Homeless shelter, and people who are discharged from the hospital, not keeping their intake appointments with SCCCMH.

1. Funding Bucket Report

Ms. Farr presented the funding bucket report for April 2023.

B. Program Operations Updates

1. Employee of the Month & Team of the Month

Ms. Gallagher presented the Employee and Team of the month for March.

Employee of the Month:

After discovering online bullying of individuals with mental health conditions, Jill Vandenabeele took action to get several Facebook pages removed. These social media pages were used to mock and make fun of individuals and had a mix of teachers and adults viewing and commenting on the material. Jill took it upon herself to get Facebook to remove these pages; she advocated to others requesting assistance reporting the pages. After encountering trouble with Facebook, Jill continued to take steps to get these pages removed and was successful in her attempts.

Jill was also interviewed by a local television station about this story – her effort to bring light to the online bullying and speak out about stigma and the need to eliminate it from our communities was commendable. Jill is a great advocate for individuals served by SCCCMH, and her effort to eliminate these harmful social media pages was just one example. For her commitment to improving our community and advocacy efforts, Jill has been named SCCCMH's March Employee of the Month.

Team of the Month:

In our community, we face many challenges – Melissa Way, Amber Hall, Talia Brown, Lisa Azar, and Alex McCracken are not strangers to these challenges and are passionate about helping others find solutions. Recently, this team worked with a family who faced many challenges at home, in the community, and school. They stepped up and provided abundant

support to the individual and her family with any available time they had, even when that meant working outside of regularly scheduled hours. They stepped out of their comfort zone to prioritize this family's needs. Their collaborative work led to creative solutions to provide the support this individual and their family needed.

They have shown respect, provided a listening ear, and were open to trying new ideas and solutions proposed by the family. Thanks to this team, the family feels heard and more supported than they have in a long time. The team displays a high level of respect and commitment to all individuals they support. Their commitment to supporting others also extends to their colleagues.

For their willingness and dedication to supporting our community through their teamwork and initiative, Melissa, Amber, Talia, Lisa, and Alex have been named SCCCMH's March Team of the Month!

2. Other

Ms. Gallagher stated that herself and several others attended the CMHA Summer Conference. There was a large focus on Children's Mental Health.

Therapeutic Foster Care was a major item that was discussed. The criteria for someone to have a Therapeutic Foster Care includes that the Therapeutic Foster Care parent be able to financially support the house, but cannot have a job. There also can be no other kids in the home.

SCCCMH continues to advocate for changes in Legislature related to Children's Homes. Current legislation states that there can be no physical management of children. This presents an obvious safety risk for children that would be residing in the home. (Example: If a child is physically harming themselves or others, staff cannot physically intervene physically, even utilizing the approved physical management techniques currently utilized for adults).

C. Community Education / Public Relations Reporting

Ms. Delor presented on Community Education and Public Relations.

Community Outreach/Trainings

- 05.05.2023 Annual Awards Breakfast
- 05.05.2023 All Agency In-Service
- 05.10.2023 Community Resource Fair
- 05.13.2023 Run for Recovery
- 05.23.2023 Impact Day at Harbor Impact Ministries
- 05.25.2023 Cougar Camp

Upcoming Events

- 06.19.2023 Juneteenth Celebration – St. Clair County Community College
- 06.25.2023 Blue Water Pride Festival and March – McMorran Plaza, Downtown Port Huron 10:00 am – 3:00 pm; March at 11:00 am
- 06.26.2023 Marine City Open House, 6221 King Road, Marine City, MI 48039 4:30 – 6:30 pm Ribbon Cutting will take place at 5:00 pm.
- 07.12.2023 Port Huron Rotary International Day Parade – Downtown Port Huron 6:30 pm

D. Provider Satisfaction Summary Report

Ms. Measel-Morris presented the Provider Satisfaction Summary Report. During May 2023, a Provider Satisfaction Survey was emailed to providers who make referrals to and/or are a part of the St. Clair County Community Mental Health Authority (SCCCMHA) Service Provider Panel. Providers are defined as professionals and organizations involved in the provision of mental health services (contract agencies, direct-operated programs, and foster care providers). This year continued the use of the online survey developed in 2013. A link to the survey was emailed to contract agency directors and supervisors, foster home owners/operators/managers and our direct operated administrative and clinical coordinators, supervisors and directors. Providers could access, complete and submit the survey electronically, via Survey Monkey. A survey reminder was forwarded as the survey completion deadline approached.

A survey link was emailed to eighty-four individuals. Forty-one of those individuals completed the survey utilizing the online survey tool. The FY23 response rate was 49%, a decrease by 5% from the previous fiscal years response rate.

Providers were asked to indicate whether they were satisfied with services they had received from SCCCMA. The survey questions were specific to the areas within CMH administrative services.

The survey scores resulted in an overall average satisfaction rate of 99%. Included for the board's review is a longitudinal report showing previous years responses.

NOTE: Responses marked N/A or left blank were not included in the individual question totals.

E. Office of Recipient Rights

1. RRAC Agenda

Ms. Delor reviewed the agenda of the most recent Recipient Right's Advisory Committee meeting.

2. ORR Aggregate Data Report

Ms. Delor reviewed the Office of Recipient Rights Aggregate Data Report with the reporting period being 01/01/2023 – 03/31/2023. The Office of Recipient Rights received/recorded 44 complaints consisting of 63 allegations.

- Not Substantiated Allegations: 34
- Outside Provider Jurisdiction Allegations: 1
- Pending Allegations: 7
- Substantiated Allegations: 21

F. Region 10 PIHP Update

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were included for board member review. Mr. Priemer stated that the minutes accurately depict what took place at the meeting.

XI. CHIEF EXECUTIVE OFFICER'S REPORT

A. CMHA Updates

Ms. Gallagher reported earlier on the CMHA Summer Conference.

B. July Meeting Location

It was voted earlier that the St. Clair County CMH Board Meeting for July be held at the new Marine City building.

C. Marysville School Presentation

Ms. Johnson shared a thank you email that was sent from the Ms. Erin Schwehofer, Principal of Marysville High School. The email was thanking Ms. Johnson and CMH Staff for the presentation to the students that took place on May 18, 2023.

D. Other Updates

Ms. Johnson distributed the first draft of the revised agency Mission, Vision and Values document. She asked that board members submit any feedback they have to Ms. Wells.

Ms. Johnson shared that the first step in developing the new St. Clair County CMH Strategic Plan is a survey that was sent out to Board Members, staff, and will go the community.

XII. BOARD FORUM – N. Thomson

A. Advisory Council Meeting Minutes

Ms. Thomson stated that the notes from the Advisory Council meeting are reflective of the meeting.

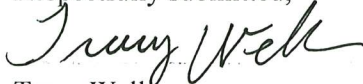
B. CEO Evaluation

Ms. Thomson shared that a new CEO Annual Assessment is being developed based on board recommendations. The draft assessment was distributed to board members. Any feedback, please send to Ms. Wells.

XIII. ADJOURNMENT

It was moved by Ms. Tucker, seconded by Ms. Totty, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 6:34 p.m.

Respectfully submitted,



Tracy Wells

Recording Secretary