

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: April 14, 2026
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: K. Albrecht, D. Davey (out 6:35pm), S. Fair, A. Ferriell, R. Mirabelli, E. Pierce, E. Priemer, M. Shortt, J. Totty, N. Thomson

ABSENT: M. Partipilo, K. Schieweck

ALSO PRESENT: Guest Register:

Staff : T. Delor, H. Fogarty, K. Gallagher, D. Hayes, D. Hazlewood, D. Johnson, J. Marocco, M. Measel-Morris, B. Moore (out at 5 :40pm), S. O'Neill, S. Shank, K. Thompson, T. Wells (recording secretary)

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. WELCOME NEW BOARD MEMBERS

Mr. Steve Fair and Rev. Mary Shorrtt were welcomed as the newest members of the St. Clair County CMH Board.

III. CITIZENS WISHING TO ADDRESS THE BOARD

None.

IV. PROGRAM PRESENTATION – TREATMENT BY SPIRITUAL MEANS

Ms. Gallagher, Chief Clinical Officer, presented on Treatment by Spiritual Means as defined by the Mental Health Code.

Dr. Albrecht reported that she and Ms. Thompson attended the training, *Spirituality, Religion, and Mental Health*, presented by Harvard Medical School. Dr. Albrecht stated that the training included significant information regarding best practices related to spirituality and mental health and expressed interest in having a board committee formed to further explore and identify these practices. It was moved by Dr. Albrecht, seconded by Pastor Ferriell, to add Action Item IX.H., the formation of the St. Clair County CMH Board – Best Practices –

Spirituality & Religion Committee, to the agenda. Discussion took place. **MOTION CARRIED.**

V. ELECTION OF OFFICERS

The Nominating Committee, comprised of Ms. Jowett-Lee, Mr. Schieweck, and Chairman Thomson, developed the Slate of Officers presented at tonight's Board meeting. Ms. Jowett-Lee was not reappointed to the CMH Board, and Mr. Schieweck was unable to be present. Mr. Priemer presented the Slate of Officers.

The Election of Officers was conducted beginning with the Office of Chairman. Mr. Priemer presented Ms. Thomson as the Nominating Committee's selection for Chairman. The Board was asked three times if there were any nominations from the floor for the position of Chairman. Hearing none, Mr. Priemer proceeded to the Office of Vice Chairman. Mr. Priemer presented Mr. Schieweck as the Nominating Committee's selection for Vice Chairman. The Board was asked three times if there were any nominations from the floor for the position of Vice Chairman. Hearing none, Mr. Priemer proceeded to the Office of Secretary/Treasurer. Mr. Priemer presented Ms. Totty as the Nominating Committee's selection for Secretary/Treasurer. The Board was asked three times if there were any nominations from the floor for the position of Secretary/Treasurer. Hearing none, nominations were closed.

It was moved by Ms. Totty, seconded by Ms. Mirabelli, to close nominations and elect Ms. Thomson as Chairman, Mr. Schieweck as Vice Chairman, and Ms. Totty as Secretary/Treasurer. **MOTION CARRIED.**

VI. AGENDA CHANGES

None.

VII. CLOSED SESSION – PROPERTY

It was moved by Ms. Totty, seconded by Mr. Priemer, to move into Closed Session to discuss property owned by St. Clair County CMH at 5:30pm.

It was moved by Ms. Davey, seconded by Ms. Mirabelli, to move out of closed session at 6:15pm. **MOTION CARRIED.**

VIII. CONSENT AGENDA

- A. St. Clair County CMH Previous Meeting Minutes
- B. Finance
 - 1. Monthly Bank Reconciliation
 - 2. Monthly Payment Report
- C. St. Clair County CMH Board Policies
- D. St. Clair County CMH Mission, Vision, & Values
- E. St. Clair County Code of Ethics

Ms. Pierce made a motion to approve the Consent Agenda stating: "I move to approve the Consent Agenda consisting of the March 2026 Regular Board Meeting Minutes, the Monthly Bank Reconciliation Totaling: seven million, twenty-five thousand, six hundred and fifty-three dollars and fifty-nine cents., the March Monthly Payment Report Totaling six million, six hundred fifty-three thousand, six hundred ninety-eight dollars and forty-four cents, the funding bucket report for February 2026, the St. Clair County CMH Board policies, The St. Clair County CMH Mission,

Vision, & Values, and the St. Clair County CMH Code.” The motion was seconded by Ms. Davey to approve the items within the consent agenda. **MOTION CARRIED.**

IX. ACTION ITEMS

A. St. Clair County CMH Board Committee Appointments

St. Clair County CMH Board Members selected board committee appointments for 2026/2027.

Annual Awards: Ms. Mirabelli, Ms. Partipilo, Ms. Pierce.

Advisory Council: Dr. Albrecht, Pastor Ferriell, Ms. Mirabelli, Ms. Partipilo, Ms. Totty, Chairman Thomson.

Corebridge: Mr. Fair

Finance Committee: Ms. Mirabelli, Mr. Schieweck, Chairman Thomson, Ms. Totty.

Personnel Committee: Dr. Albrecht, Ms. Mirabelli, Ms. Pierce, Mr. Schieweck, Chairman Thomson.

Policy Committee: Dr. Albrecht, Ms. Mirabelli, Chairman Thomson.

Region 10 Board Rep: Chairman Thomson and Mr. Priemer.

Recipient Rights Advisory Committee: Ms. Davey, Ms. Mirabelli, and Chairman Thomson.

It was moved by Ms. Davey, seconded by Ms. Rosella to approve the St. Clair County CMH Board Committee Appointments for 2026/2027. **MOTION CARRIED.**

B. Recipient Rights Advisory Committee Reappointment

Ms. O’Neill, Recipient Rights Director received a letter of interest from a citizen, Mr. Roger Beedon wishing to serve on the Recipient Rights Advisory Committee. Ms. O’Neill shared that letter with the CMH Board and asked that the board approve Mr. Beedon to join the Recipient Rights Advisory Committee.

It was moved by Ms. Totty, seconded by Ms. Mirabelli to approve the appointment of Mr. Beedon to the Recipient Rights Advisory Committee. **MOTION CARRIED.**

C. St. Clair County CMH CEO Job Description

Chairman Thomson presented the SCCCMH CEO Job Description developed by the Personnel Committee.

It was moved by Ms. Mirabelli, seconded by Ms. Davey to approve the St. Clair County CMH CEO Job Description. Discussion took place. The drivers license requirement was questioned. It was stated that there are times that the CEO needs to get to the building rather quickly. There are also reasonable suspicion requirements where the CEO could have to drive a staff member to the designated location for a Urine Drug Screen. **MOTION CARRIED.**

D. St. Clair County CMH CEO Notice of Vacancy

Chairman Thomson presented the SCCCMH CEO Notice of Vacancy developed by the Personnel Committee.

It was moved by Ms. Davey, seconded by Ms. Pierce to approve the St. Clair County CMH Notice of Vacancy. **MOTION CARRIED.**

E. St. Clair County CMH Board Policy on Conference Attendance

Chairman Thomson and Ms. Mirabelli met as members of the Board Policy Committee to develop the policy on board conference attendance. It was decided to expand on an existing board member policy, Board Members: Meeting Attendance and Compensation, and Travel, Mileage, and Expense Reimbursement Policy #01-001-0020. Chairman Thomson presented the policy to the board.

It was moved by Ms. Davey, seconded by Ms. Totty to approve Policy #01-001-0020, Board Members: Meeting Attendance and Compensation, and Travel, Mileage, and Expense Reimbursement. Discussion took place. The topic limitations specified were discussed and pros of receiving more education options to make a board member more knowledgeable were expressed. It was suggested to add an “other” line to the request form. **MOTION CARRIED 7 – yeas, 2 - nays.**

F. LOA – St. Clair County Sheriff’s Office Intervention and Detention Center

Ms. Delor presented Letter of Agreement with the St. Clair County Sheriff’s Office Intervention and Detention Center. The LOA specifies that SCCMHA agrees to provide Peer Services for individuals incarcerated at the jail.

It was moved by Ms. Totty, seconded by Rev. Shortt to approve the Letter of Agreement between St. Clair County CMH and the St. Clair County Sheriff’s Office Intervention and Detention Center. **MOTION CARRIED.**

G. St. Clair County CMH Board By-Laws

The St. Clair County CMH Board By-Laws were presented for annual board approval with changes to pages 4 and 5.

It was moved by Rev. Shortt, seconded by Ms. Totty to approve the St. Clair CMH By-Laws. **MOTION CARRIED.**

H. St. Clair County CMH Board – Best Practices – Spirituality & Religion Committee

It was moved by Dr. Albrecht, seconded by Pastor Anthony to form the St. Clair County CMH Board – Best Practices – Spirituality & Religion Committee. A role call vote took place:

Dr. Albrecht – yea
Pastor Anthony – yea
Ms. Pierce – nay
Mr. Priemer – nay
Chairman Thomson – nay
Ms. Mirabelli – nay
Ms. Totty – nay
Rev. Shortt – nay
Mr. Fair – nay

MOTION NOT CARRIED. It was stated that this topic could be revisited pending a presentation and recommendations from the Leadership Team

I. Sale of Property

Ms. Johnson requested board approval to sell a portion of the SCCCMH owned property located at 3001 Electric Ave. Port Huron, MI 48060 to the Community Foundation for the development of attainable housing.

It was moved by Mr. Priemer, seconded by Ms. Mirabelli, to authorize Ms. Johnson to sign a purchase agreement with the Community Foundation for land located at 3001 Electric Avenue, Port Huron, Michigan, for attainable housing. Ms. Pierce abstained.

MOTION CARRIED.

X. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer Report

The Chief Executive Officer Report was provided to the board and Ms. Johnson provided a review of her CEO report.

Ms. Johnson spoke on recent misunderstanding expressed related to the Community Services Coordinating Body (CSCB) by members of the County Commissioners and the Health Department's Medical Director. Ms. Johnson is the president of the CSCB. Ms. Johnson and Ms. Smith presented to the County Commissioners to hopefully clarify any questions that they had. Ms. Johnson offered to provide a presentation to the CMH Board. It was requested that presentation be provided for July.

Ms. Johnson presented a recap of correspondence between the CMH's covered by Region 10, PIHP, and Ms. Elizabeth Hertel, MDHHS. The correspondence included a letter that was sent from the CMH's CEO's asking for direction once the October 1, 2026 date hits. The response received from Ms. Hertel did not address any of the questions contained in the initial communication. Ms. Johnson presented a draft follow-up letter for board review and discussion. Board members were in support of sending a follow-up to Ms. Hertel.

B. Employee and Community Relations / Training Report

The Employee and Community Relations Training Report was provided to the board.

XI. Informational Items

A. Leadership Team Report

The Leadership Team Report was provided to the board for their review.

1. Data Management

a. Provider Survey

Ms. Measel-Morris provided an overview of the Provider Satisfaction Survey for FY 2026. Individuals surveyed for feedback on this survey included SCCCMH Staff and Contract Agencies. Overall reported satisfaction was 97%.

b. Prescriber Survey

The Prescriber Satisfaction Survey represents SCCCMH's effort to evaluate services provided to persons served by our prescribers. There were 204 surveys completed between January 28, 2026, and February 11, 2026. Overall reported satisfaction was 99%.

c. Second Quarter Admissions Data

Second Quarter Admissions Data reflects a 7% increase in individuals served compared to the second quarter of last year.

B. Region 10 Board Meeting

Mr. Priemer provided an overview of the last Region 10 board meeting.

XII. BOARD EDUCATION / FORUM / GOVERNANCE

A. SCCCMH Board Personnel Committee

1. CEO Search Committee Timeline of Events

The board was provided with a Timeline of Events as developed by the CEO Search Committee. The timeline outlines a schedule of events through the posting of the CEO position and assigns responsible parties and due dates. The CEO Job Posting is scheduled for 10/1/2026.

B. St. Clair County CMH Annual Board Member Paperwork

1. Perspective Update

Board members present completed their annual perspective representation paperwork update.

2. Conflict of Interest Form Update

Board members present completed their annual Conflict of Interest Form.

XIII. ANY OTHER BUSINESS TO COME BEFORE THE BOARD

None.

XIV. ADJOURNMENT

It was moved by Ms. Mirabelli, seconded by Ms. Totty, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Tracy Wells

Tracy Wells
Recording Secretary