

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
3111 Electric Avenue  
Port Huron, Michigan 48060

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GROUP MEETING: SCC Community Mental Health Board  
SUBJECT: Regular Meeting  
PLACE: St. Clair County Community Mental Health  
3111 Electric Avenue, Port Huron  
DATE: March 10, 2026  
TIME: 5:00 p.m.  
PRESIDING: Nancy Thomson, Chairman

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IN PERSON: D. Davey, A. Ferriell, J. Jowett-Lee, R. Mirabelli, K. Nicholl, E. Pierce, E. Priemer, K. Schieweck (out at 5:43 p.m.), J. Totty, N. Thomson  
ABSENT: K. Albrecht, M. Partipilo  
ALSO PRESENT: Guest Register: L. Fowler, A. Hicks, R. Kiehler, P. Patterson,  
Staff : T. Delor, H. Fogarty, K. Gallagher, D. Hayes, D. Hazlewood, D. Johnson, J. Marocco, M. Measel-Morris, S. Shank, K. Thompson, T. Wells (recording secretary)

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

Ms. Lori Fowler Re. Freedom in Christ.

III. AGENDA CHANGES

It was requested that Policy 07-001-0015 Net Position Policy that is listed on the Board Policy Memo contained within the consent agenda as item IV.C. St. Clair County CMH Board Policies, be removed from the consent agenda for further discussion. The new action item would be V.E. Net Position Policy.

A motion was made by Mr. Priemer to removed policy 07-001-0015 Net Position Policy contained within the board policy memo, from the consent agenda for further discussion and assigning the policy as V.E. Seconded by Ms. Totty. **MOTION CARRIED.**

IV. CONSENT AGENDA

- A. St. Clair County CMH Previous Meeting Minutes
- B. Finance
  - 1. Monthly Bank Reconciliation
  - 2. Monthly Payment Report
- C. St. Clair County CMH Board Policies

Mr. Schieweck made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the February 2026 Regular Board Meeting Minutes, the Monthly Bank Reconciliation Totaling: nine million, two hundred sixty-six thousand, ninety dollars and seventy-one cents, and the November Monthly Payment Report Totaling seven million, three hundred seventy-five thousand, eight hundred eighty-one dollars, and thirty-nine cents, and the board policies memo with the removal of policy 07-001-0015 Net Position Policy.” The motion was seconded by Ms. Totty to approve the items within the consent agenda. **MOTION CARRIED.**

V. ACTION ITEMS

A. Recipient Rights Advisory Committee Reappointment

Ms. O’Neill, Recipient Rights Director presented the names of Recipient Rights Advisory Committee members seeking reappointment for April 1, 2026 – March 31, 2027. Written requests from several members were included in the board packet. Additional members confirmed their willingness to continue earlier that day and their names were presented during the meeting.

- Ms. Lori Ames
- Ms. Dawn Davey
- Ms. Paula Jowett
- Ms. Rosella Mirabelli
- Ms. Nancy Thomson
- Ms. JoAnn Wilton
- Ms. Julie Jowett Lee

It was moved by Mr. Nicholl, seconded by Ms. Totty to approve the reappointment of the Recipient Rights Advisory Committee members for April 1, 2026 – March 31, 2027. **MOTION CARRIED.**

B. Maple Specialized Residential Services LLC Contract

The contract for Maple Specialized Residential Services, LLC was presented by Ms. Delor. One individual was placed in this home on February 18, 2026 upon discharge from Caro Hospital. The home is a large co-ed home with fifteen beds that is specialized for Mental Illness and Intellectual Developmental Disability Services. The home is located in Flint, Michigan and would be a new provider for SCCCMHA. They offer several homes, and this is a way to increase SCCCMHA’s network of residential options when placement is not available in the county.

It was moved by Ms. Jowett-Lee, seconded by Ms. Totty to approve the contract with Maple Specialized Residential Services, LLC. **MOTION CARRIED.**

C. AFSCME Michigan 925, Local 3385 – LOU 2026-02

A Draft Letter of Understanding was presented by Ms. Delor. Due to ongoing recruitment and retention challenges with respect to hiring and employing clinicians (Grades 7.5 and 8) that provide support to children, a 10% shift premium is being proposed. It was being requested that the board review and approve the LOU pending Union approval.

It was noted that the LMSW tuition reimbursement program has been reinstated for qualifying staff.

It was moved by Ms. Totty, seconded by Ms. Jowett-Lee to approve the AFSCME Michigan 925, Local 3385 – LOU 2026-02, pending Union approval. **MOTION CARRIED.**

D. St. Clair County 31<sup>st</sup> Circuit Court – Family Division – Letter of Agreement

The St. Clair County 31<sup>st</sup> Circuit Court – Family Division – Letter of Agreement was presented by Ms. Delor. The LOU specifies that SCCMHA agrees to provide the 31<sup>st</sup> Circuit Court – Family Division (COURT) with psychiatric services, specifically psychiatric evaluations and medication reviews for incarcerated juveniles.

It was moved by Mr. Schieweck, seconded by Ms. Totty to approve the St. Clair County 31<sup>st</sup> Circuit Court – Family Division Letter of Agreement. **MOTION CARRIED.**

VI. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer Report

The Chief Executive Officer Report was provided to the board and Ms. Johnson provided a review of her CEO report.

In addition Ms. Johnson shared the following updates:

A press release will be issued for the community to come and tour the Mobile Crisis Unit Van prior to the April Board Meeting on April 14, 2026.

Ms. Johnson spoke about a letter that was shared with the board. Ms. Johnson in coordination with the other CMHs that are covered by Region 10, sent a letter to Ms. Hertel, Director of MDHHS. Region 10 has not held a fully executed contract with MDHHS since FY 2024. Due to both parties' inability to reach agreements for the FY 2025 and FY 2026 contracts, MDHHS notified Region 10 of its intent to terminate their FY 2024 contract. With that date approaching, the CMHs are requesting guidance from MDHHS on their plan to ensure an appropriate PIHP contractual agreement is in place effective 10/1/2026 to ensure continuity of funding for services. Ms. Johnson reported that no response has been received, but she was able to confirm that the letter was received by MDHHS.

The Community Mental Health Association of Michigan is requesting a Special Assessment to continue to fund legal representation necessary related to the MDHHS RFP that was issued. The request is for \$25,000. That amount will be reimbursed to us by Region 10 through PBip funding. While Ms. Johnson is not required to seek board approval for this, she did want to offer the topic up for discussion or any questions should there be any. There was no objection voiced to this.

Related to the property located at 3001 Electric Ave. Ms. Johnson reported that meetings have occurred with the Community Foundation and Mr. James Freed, Port Huron City Manager. Details of the property split / site plan as well as cost per acre and timelines are being worked through.

Ms. Johnson announced that she has made the decision to retire sometime between January 2027 – May 2027. Ms. Johnson stated that once she knows the exact date of her retirement, she will submit her formal notice. Ms. Johnson assured the board that she is willing to transition with the new CEO as long as needed and support the board with the process in whatever way they need her to.

B. Employee and Community Relations / Training Report

The Employee and Community Relations Training Report was provided to the board.

Ms. Johnson shared that the first Children’s Services Community Forum took place. There were two attendees. The next two forums are going to shift to be Adults and Children’s Services in hopes of attracting more attendees as they do take a lot of work and staff time to prepare for and put on.

VII. Informational Items

A. Leadership Team Report

The Leadership Team Report was provided to the board and a review of the report was provided by members of the Leadership Team.

B. Office of Recipient Rights – Quarterly Reporting

Ms. O’Neill, Recipient Rights Director, provided an overview of the Office of Recipient Rights Quarterly Reporting. Included in the board packet was the:

1. Office of Recipient Rights Board of Directors Report
2. Recipient Rights Advisory Committee Agenda
3. Office of Recipient Rights Complaint Resolution Aggregate Data Report

C. Region 10 Board Meeting Minutes

The draft Region 10 Board Meeting Minutes were included for board member review. Mr. Priemer provided an overview of the last Region 10 board meeting.

IX. BOARD EDUCATION / FORUM / GOVERNANCE

A. Board Self-Evaluation

Chairman Thomson announced that it is time for the board’s annual self-evaluation. The evaluation has been reviewed and condensed from the previous year. A survey monkey will be issued over email following tonight’s meeting. Board members were asked to complete the survey by March 31, 2026.

B. Board Appointments

Chairman Thomson issued a reminder that there are four board member seats up for reappointment. Applications of those wishing to serve or continue serving on the CMH Board will be reviewed at the St. Clair County Board of Commissioners Human Services Committee Meeting on March 5, 2026. All currently serving board members have indicated their desire to continue serving. Upon applicant approval at the Human Services Committee Meeting, applicants will move to the full Board of Commissioners meeting on March 19, 2026 for appointment. Board members who are up for reappointment include: Chairman Thomson; Ms. Jowett-Lee, Vice-President; Mr. Nicholl; and Mr. Schieweck, Secretary/Treasurer.

C. Board Election Committee Appointment

Ms. Jowett-Lee agreed to serve as the head of the Board Election Committee. Anyone interested in serving on the Board Election Committee or running for an officer position on the board should reach out to Ms. Jowett-Lee.

D. Board Committee Review

Board members were provided with a listing of all board committees and their descriptions for review. Committee appointments take place at the April meeting. Board members were asked to please consider what committees that they might like to be a part of. If a board member knows of a committee they might like to participate in, please contact Ms. Thomson. Committee appointments take place at the April meeting.

X. ANY OTHER BUSINESS TO COME BEFORE THE BOARD

None.

XI. ADJOURNMENT

It was moved by Ms. Mirabelli, seconded by Ms. Totty, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 5:57 p.m.

Respectfully submitted,

Tracy Wells

Tracy Wells

Recording Secretary