

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
3111 Electric Avenue  
Port Huron, Michigan 48060

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GROUP MEETING: SCC Community Mental Health Board

SUBJECT: Regular Meeting

PLACE: St. Clair County Community Mental Health  
3111 Electric Avenue, Port Huron

DATE: January 13, 2026

TIME: 5:00 p.m.

PRESIDING: Nancy Thomson, Chairman

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IN PERSON: K. Albrecht, D. Davey, A. Ferriell, J. Jowett-Lee, R. Mirabelli, K. Nicholl, M. Partipilo, E. Pierce, E. Priemer, J. Totty, N. Thomson

ABSENT: K. Schieweck

ALSO PRESENT: Guest Register: T. Birgy, B. Ferriell, P. Fulk, D. Rushing, R. Kiehler

Staff : T. Delor, K. Farr, H. Fogarty, D. Hayes, D. Hazlewood, D. Johnson, J. Marocco, M. Measel-Morris, S. Shank, K. Thompson, T. Wells (recording secretary)

I. CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Chairman Thomson. Pastor Anthony Ferriell was welcomed as the newest member of the St. Clair County CMH Board.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES

Ms. Thomson stated that a board member wished to add a personnel matter for discussion that would need to be discussed in closed session. As such, she was requesting that a closed session be added to the agenda following the informational items, making the closed session item VII.E. Closed Session – Personnel.

It was moved by Mr. Nicholl, seconded by Ms. Jowett-Lee to add VII.E. Closed Session – Personnel to the agenda. **MOTION CARRIED.**

IV. CONSENT AGENDA

- A. St. Clair County CMH Previous Meeting Minutes
- B. Finance
  1. Monthly Bank Reconciliation
  2. Monthly Payment Report
- C. St. Clair County CMH Board Policies

Mr. Nicholl made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the December 2025 Regular Board Meeting Minutes, the Monthly Bank Reconciliation Totaling \$10,066,546.64, the Monthly Payment Report \$6,383,125.51 and the Board Policies.” The motion was seconded by Ms. Davey to approve the items within the consent agenda.

**MOTION CARRIED.**

**V. ACTION ITEMS**

**A. Employment Agreement Amendment, Health Insurance Stipened – Chief Executive Officer**

The Employment Agreement Amendment, Health Insurance Stipened for the Chief Executive Officer was presented by Ms. Delor. The Employee agreement amendment stated that Ms. Johnson shall receive a one-time lump sum, not-to-base health insurance stipend to be paid in January 2026 following the same stipulations as union represented employees in Chapter 1518.20.

It was moved by Ms. Mirabelli, seconded by Ms. Jowett-Lee to approve the Employment Agreement Amendment, Health Insurance Stipened for Ms. Debra Johnson, CEO to be paid in January 2026 following the same stipulations as union represented employees in Chapter 1518.20. **MOTION CARRIED.**

**B. Microsoft 365 Licensing Renewal**

The Microsoft 365 Licensing Renewal was presented by Mr. Hayes. St. Clair County CMH’s Microsoft 365 licensing is set to expire January 31,2026. Three vendors were contacted and asked to provide quotes for licensing renewals:

- Precision Computers: \$311,724.00
- PC Nation: \$311, 697.75
- Carahsoft: \$295,900.50

Carahsoft offered a savings of \$15,823.50 over the previous Microsoft renewal. After reviewing the proposals it was the recommendation that Carahsoft be utilized for the Microsoft renewal as they offered the lowest price.

It was moved by Ms. Totty, seconded by Ms. Davey to approve the Microsoft 365 Licensing Renewal payment to Carhsoft in the amount of \$295,900.50. **MOTION CARRIED.**

**VI. CHIEF EXECUTIVE OFFICER**

**A. Chief Executive Officer Report**

Ms. Johnson reviewed her CEO report with the board.

Ms. Johnson announced that this is Ms. Farr’s last board meeting. Ms. Farr has served as the St. Clair County CMH CFO and is now retiring. Ms. Farr was commended for her years of service to the agency.

Ms. Johnson reported that our counsel representing the Community Mental Health entities related to the judges ruling on the PIHP procurement has been notified by Varnum, LLP who was the legal counsel for the PIHP’s named in the law suit, of their intent to nominate them for The American Lawyer’s “Litigator of the Week” column in recognition of their exceptional representation of the mental health system throughout the case.

Ms. Johnson further reported that Varnum has requested the plaintiffs' permission to submit the RFP litigation matter for publication consideration. While an official Board vote was not required, Ms. Johnson sought confirmation that there were no objections from Board members prior to proceeding. No Board member voiced objection.

Ms. Johnson also shared that Mr. Brent Gillette has retired from the United Way and Ms. Sharon Wilton will be filling that role.

Ms. Johnson reported that the purchase of the Marine City parking lot property has been completed and the transaction has officially closed.

There are no updates on the property located at 3001 Electric Ave.

**B. Employee and Community Relations / Training Report**

The Employee and Community Relations Training Report was provided to the board.

St. Clair County CMH will be partnering with the Athletic Factory for the Teen and Adolescent Work Group to do a podcast that will be aired on Thurmbcoast.

**VII. Informational Items**

**A. Leadership Team Report**

The Leadership Team Report was provided to the board.

Leadership team members provided an overview of their report sections.

Additionally:

Ms. Thompson shared that she attended the South Side Neighborhood Initiative Authority meeting and they are very excited to hear about potential upcoming developments of the property located at 3001 Electric Ave. It was reported by the authority that there are also going to be a lot of improvements between Cleveland and Electric thanks to a grant received.

Ms. Thompson reported that she continues to participate in a statewide workgroup focused on developing an assessment for adults with Intellectual Disabilities. Currently, no standardized assessment exists for this population. The World Health Organization Disability Assessment Scale (WHODAS) is being developed as a statewide assessment tool. Adults with Intellectual Disabilities are currently the only diagnostic population without a standard assessment.

Mr. Morocco reported on the transition of the Access Center from Region 10 to Community Mental Health (CMH). He stated that the transition has been proceeding well, with a noted increase in call volume, and that the intake process is now easier than it was previously.

Ms. Fogarty reported that the Michigan Department of Health and Human Services (MDHHS) has requested work plans and budgets for FY2027 for the Early Childhood Court program and Social and Emotional Consulting. This hopefully indicates that the program continued program grant funding.

**B. Finance**

1. Electric Avenue Bond Obligation Update

Ms. Farr reported that as of April 1, 2026 the Final Bond Payment on the Bond that allows us to pay for the Electric Ave building will be made, resulting in St. Clair County CMH owning the building located at 3111 Electric Ave.

**C. Data Management**

Ms. Measel Morris reported that CARF has extended accreditation to the end of June due to postponing our site visit to the end of May.

1. Post Discharge Annual Report – FY2025

Ms. Measel-Morris shared the Post Discharge Annual Report for Fiscal Year 2025 with the board.

2. Program Performance Indicator Report

Ms. Measel-Morris shared the Program Performance Indicator Report with the board.

**D. Region 10 Board Meeting Minutes**

The Region 10 Board Meeting Minutes were provided for Board Member Review.

Ms. Thomson made a motion for a ten minute recess before going into closed session. Seconded by Ms. Totty. **MOTION CARRIED.**

**E. Closed Session**

It was stated by Chairman Thomson that a closed session is requested for the purpose of a personnel matter. A roll call vote was conducted to enter into closed session at 5:53pm.

Roll Call Vote: Dr. Albrecht – Yes; Ms. Davey – Yes; Pastor Ferriell – Yes; Ms. Jowett-Lee – Yes, Ms. Mirabelli – Yes; Mr. Nicholl – Yes; Ms. Partipilo – Yes; Ms. Pierce – Yes; Mr. Priemer – Yes; Ms. Totty – Yes; Chairman Thomson – Yes. **MOTION CARRIED.**

A motion was made by Ms. Jowett-Lee, seconded by Ms. Mirabelli to move out of closed session at 6:17 p.m. **MOTION CARRIED.**

**VIII. BOARD EDUCATION / FORUM / GOVERNANCE**

**A. CMHA Winter Conference 2/2/2026 – 2/4/4026**

The Community Mental Health Association (CMHA) Winter Conference is scheduled for February 2, 2026 – February 4, 2026. Any board member that would like to attend should contact Ms. Wells as soon as possible.

1. Board Works Update

Ms. Thomson shared an email with the board regarding recent changes to the CMHA Boardworks sessions. All of the CMHA Boardworks are posted on-line for use by the board members of CMHA member organizations at any time of day. Boardworks sessions are no longer going to be offered at the CMHA Conferences and will be replaced with other sessions designed to supplement the Boardworks series.

Ms. Thomson talked about board training. A board member requested to attend a paid training and Ms. Thomson approved the request. There is not currently a policy on board training, and one will need to be developed. This will be added to the board policy committee. Development of a Board Policy Committee will be added to the meeting next month.

B. Advisory Council Meeting Minutes

The board was provided with a copy of the Advisory Council minutes from December 2025.

IX. ANY OTHER BUSINESS TO COME BEFORE THE BOARD

None.

XII. ADJOURNMENT

It was moved by Ms. Davey, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 6:21 p.m.

Respectfully submitted,

Tracy W ells

Tracy Wells  
Recording Secretary