

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: October 14, 2025
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: K. Albrecht (arrived 5:20p.m.), D. Davey, J. Jowett-Lee, R. Mirabelli, K. Nicholl, M. Partipilo, E. Pierce, K. Schieweck, N. Thomson
VIRTUAL: None
ABSENT: L. Ames, E. Priemer, J. Totty
ALSO PRESENT: Guests In Person: Vicki Blackburn, Renae Kiehler
Staff In Person: T. Delor, J. Dugger (out at 5 :10p.m.), H. Fogarty, K. Gallagher, D. Johnson, J. Marocco, M. Measel-Morris, K. Thompson, T. Wells (recording secretary)

I. CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES

None.

IV. PROGRAM PRESENTATION – SAFETY

Ms. Dugger, Safety Coordinator, joined the meeting to provide an overview of safety at St. Clair County Community Mental Health (CMH). The board was provided with The St. Clair County CMH Safety Plan for 2026, and Ms. Dugger provided highlights of the plan in her presentation.

V. CONSENT AGENDA

- A. St. Clair County CMH Previous Meeting Minutes
- B. Finance
 - 1. Monthly Bank Reconciliation
 - 2. Monthly Payment Report
 - 3. Funding Bucket Report

- 4. Retirement Board of Trustees Memo
- C. SCCCMHA Board Policies
- D. Chief Executive Officer Report
- E. Leadership Team Report
- F. Employee / Community Relations & Training Department Report
- G. Region 10 PIHP Board Meeting Minutes
- H. Utilization Management Program Plan Description FY 25-26

Mr. Schieweck made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the September 2025 Regular Board Meeting Minutes, the Monthly Bank Reconciliation Totaling \$18,206,042.99, the Monthly Payment Report Totaling \$8,758,182.29, the Funding Bucket Report, the Retirement Board of Trustees Memo, the St. Clair County CMH Board Policies, the CEO Report, the Leadership Team Report, the Employee and Community Relations Report, the Region 10 PIHP Meeting Minutes, and the Utilization Management Program Plan Description FY 25-26.” The motion was seconded by Ms. Jowett-Lee to approve the items within the consent agenda. **MOTION CARRIED.**

VI. ACTION ITEMS

A. Contract Amendments

- 1. Blue Water Developmental Housing
- 2. Innovative Housing
- 3. IMPACT

Ms. Delor presented the Contract Amendments for Blue Water Developmental Housing, Innovative Housing, and IMPACT for FY26. All amendments contained updated rates to reflect projected cost calculations, effective October 1, 2025 – September 30, 2026. Rates are established based on each person’s level of care needs residing in the home. Rates vary by location.

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee to approve the Contract Amendments for Blue Water Developmental Housing, Innovative Housing, and IMPACT, as presented. **MOTION CARRIED.**

B. Hospital Inpatient Contract with PHC of Michigan, LLC dba Harbor Oaks Hospital

Ms. Delor presented the Hospital Inpatient Contract with PHC of Michigan, LLC dba Harbor Oaks Hospital. When inpatient hospitalization is necessary for a person, finding hospital placement can often be challenging. Contracting with Harbor Oaks will offer more inpatient hospitalization options. The contract is dated 10/1/2025 – 09/01/2025.

It was moved by Ms. Jowett-Lee, seconded by Ms. Mirabelli to approve the Hospital Inpatient Contract with PHC of Michigan, LLC dba Harbor Oaks Hospital, as presented. **MOTION CARRIED**

VII. OPERATIONAL CONCERNS / ISSUES / UPDATES

A. Chief Executive Officer Updates

Ms. Johnson provided updates to the board on happenings that have occurred since the preparation of her board report.

1. Critical Incident Stress Management

Ms. Johnson shared that members of St. Clair County CMH's Critical Incident Stress Management (CISM) Team responded to several recent community tragedies. Debriefings were then held for members of the CISM Teams.

2. PIHP Court Ruling Update

Ms. Johnson and Ms. Delor attended the hearing in Grand Rapids regarding the Law Suit Filed against the State of Michigan related to the PIHP Procurement Process and requesting a preliminary injunction that would prevent MDHHS from proceeding with the bidding process for the selection of PIHPs. Ms. Johnson reported that she did not have to testify at the hearing.

Ms. Johnson stated that earlier today the State of Michigan Court of Claims issued an Opinion and Order Resolving Requests for Summary Disposition. The court cannot enter an award to either side, and the motion for a preliminary injunction was denied.

3. Board of Commissioners

Ms. Johnson and Ms. Delor met with the newly appointed Commissioner Paul Zeller for District five. Commissioner Zeller received a tour of the building and introduction to members of Leadership Team.

4. New Access / New Materials

New materials are being printed with St. Clair County CMH's new access number. St. Clair County CMH took over access from Region 10 for CCBHC services with that becoming active October 1, 2025 (810) 488-8888. The old number is still active at Region 10, and if someone calls that number by mistake, that person will receive a warm transfer over to St. Clair CMH. The Mobile Crisis Unit Number has remained the same. Mr. Marocco provided an update on how everything has been going so far.

5. The State Budget

The State Budget was finalized. There were substantial shifts in the MDHHS budget because of the reduction in federal funding. The MDHHS overall budget was reduced by 7.62 billion dollars. Approximately six billion of that reduction is from reduced federal contributions.

Ms. Elizabeth Hertel, Director of MDHHS recently re-issued a press release regarding the SNAP program, and investing 30 million dollars to help reduce SNAP error rates and 16 million dollars to transition the EBT chip cards, to a new EBT chip card.

6. Children's Group Home

An RFP for the Children's Group Home project will be issued soon. Having experience in the Children's Division, Ms. Gallagher and Ms. Fogarty met with Mr. Livingston and Mr. Hyde to review the design of the facility.

VIII. BOARD EDUCATION

A. Open Meetings Act

An Open Meetings Act Training will take place preceding the next board meeting on November 18, 2025 at 4:00pm.

B. Robert's Rules of Order

St. Clair County CMH Board Members were provided with a Robert's Rules of Order Quick Reference Card.

IX. Board Forum / Governance

A. CARF Board Governance Standards

Ms. Thomson distributed index cards to each board member posing questions related to CARF Accreditation in board governance. Questions on the cards were read aloud and board discussion took place.

1. Draft Proposed Board Policy: Executive Compensation Philosophy and Personnel Subcommittee Functionality

Ms. Thomson reported that the Proposed Board Policy on Executive Compensation Philosophy is a requirement of the CARF Board Governance standards. While elements of this policy are already reflected in the current CEO assessment process, the assessment may need to be revised or combined with the new policy. Board discussion took place.

- Ms. Thomson asked board members if they thought the St. Clair County CMH Leadership Team should be surveyed by an independent surveyor to provide feedback on the CEO for her annual evaluation. Board discussion took place.
- Mr. Schieweck made the suggestion that board member feedback on the CEO for her annual evaluation be turned in directly to the Board Chairman and then go to the personnel committee. There was no outcome on that suggestion.
- Mr. Nicholl stated that the CEO's Evaluation relates to the performance of the agency. The board is consistently provided with reports on how the organization is doing. Results stem from clientele, staff have been surveyed for culture and climate, the board is provided with monthly financial data and kept well informed. All of that is all a tell-tale sign of how Ms. Johnson is performing. If there is an issue, the board does not go to Leadership, the board goes to Ms. Johnson.

Overall, The majority of board members did not feel that that was appropriate to seek feedback from the Leadership Team on the CEO for the her Annual Evaluation.

B. St. Clair County CMH By-Law Review

St. Clair County CMH By-Law Review will continue onto the next meeting. Board members should continue to send feedback to Ms. Wells, including if they would like to form a policy committee, or not.

X. CLOSED SESSION – LEGAL

A. A motion was made by Mr. Schieweck, seconded by Mr. Nicholl to move remove closed session under Agenda Changes. **MOTION CARRIED.**

B. A motion was made by Mr. Schieweck, seconded by Mr. Nicholl to remove X. Closed Session – Legal from the agenda. **MOTION CARRIED.**

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Reminder that the next board meeting is November 18, 2025 due to the Veteran's Day holiday. This was approved in the original board calendar for 2025

XII. ADJOURNMENT

It was moved by Ms. Mirabelli, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 6:19 p.m.

Respectfully submitted,

Tracy Wells

Tracy Wells
Recording Secretary