

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: August 12, 2025
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: K. Albrecht, L. Ames, D. Davey, R. Mirabelli, K. Nicholl, M. Partipilo, E. Pierce, E. Priemer, K. Schieweck, N. Thomson, J. Totty
VIRTUAL: None
ABSENT: J. Jowett-Lee
ALSO PRESENT: Guests Video Conference: None
Guests In Person: Lisa Beedon, Scott Belfuri, Sarah Dobrowoiski, Merindar Grant, Alecia Haney, Stephanie Mason, Jennifer O'Dell, Jennifer Polio
Staff In Person: T. Delor, K. Farr, H. Fogarty, K. Gallagher, D. Hayes, D. Johnson, R. Kreuger (out at 5:28pm), M. Measel-Morris, S. O'Neill, S. Shank, K. Thompson, T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

Ms. Alecia Haney Re. Mobile Crisis Support System.
Ms. Jennifer O'Dell Re. Policy Concerns, Union Member Concerns.
Ms. Merindar Grant Re. Union Negotiations, Base Wage Increases.
Mr. Scott Belfuri Re. Encouraging Board Support of Union Negotiation.
Ms. Stephanie Mason Re. Leadership and Staff Communication.

III. AGENDA CHANGES

Ms. Thomson stated that Miller Johnson Engagement Letter needed to be added to the agenda as an action item. A motion was made by Ms. Ames, seconded by Ms. Totty to add Action Item VII.C. Miller Johnson Engagement Letter to the agenda. **MOTION CARRIED.**

V. CONSENT AGENDA

A. Presentation of Previous St. Clair County CMHA Board Meeting Minutes

- B. Monthly Bank Reconciliation
- C. Monthly Cash Disbursements Report
- D. Funding Bucket Report
- E. Projected Funding Bucket Report
- F. Quarterly Community Foundation Fund Statement
- G. St. Clair County CMHA Board Policies
- H. Employee / Community Relations & Training Department Report
- I. Advisory Council Meeting Minutes
- J. Region 10 Board Meeting Minutes
- K. Employment Agreement Amendment 2025 – 02 – Debra Johnson

Mr. Schieweck made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the July 2025 Regular Board Meeting Minutes, the Monthly Bank Reconciliation balance totaling \$10,883,708.61, the Monthly Cash Disbursements Report for July 2025 totaling \$6,772,658.13, the Funding Bucket Report for June 2025, the FY25 projected funding bucket report, the Quarterly Community Foundation Fund Statement, the St. Clair County CMH Board Policies, Employee and Community Relations and Training Report, Advisory Council Minutes, Region 10 Board Meeting Minutes, Employee Agreement Amendment 2025 – 02 – Debra Johnson.” The motion was seconded by Ms. Mirabelli to approve the items within the consent agenda. **MOTION CARRIED.**

VI. **CLOSED SESSION – UNION NEGOTIATIONS, LEGAL**

- A. A motion was made by Mr. Schieweck, seconded by Mr. Priemer to move into closed session at 5:29pm. A roll call vote took place with all present board members indicating yes. **MOTION CARRIED.**
- B. A motion was made by Ms. Davey, seconded by Ms. Totty to move out of closed session at 5:55pm. **MOTION CARRIED.**

Upon returning from closed session, a motion was made by Ms. Ames, seconded by Ms. Davey to add Action Item VII.D. Staff Retention Payment. **MOTION CARRIED.**

VII. **ACTION ITEMS**

- A. **FY26 Corporate Compliance Program Plan**

Ms. Vittone joined the meeting to present the FY26 St. Clair County Community Mental Health Corporate Compliance Program Plan to the St. Clair County Community Mental Health Board.

It was moved by Ms. Totty, seconded by Ms. Ames to approve the FY26 St. Clair County Community Mental Health Corporate Compliance Program Plan, as presented. **MOTION CARRIED.**

- B. **St. Clair County CMHA Board By-Laws**

Ms. Delor presented the revised St. Clair County CMHA Board By-Laws. Section V. Letter C. of the By-Laws contained the revised meeting fee scheduled that was previously updated and approved in board policy 01-001-0020 Board Members: Meeting Attendance and Compensation, and Travel, Mileage, and Expense Reimbursement.

It was moved by Ms. Partipilo, seconded by Ms. Mirabelli to approve the St. Clair County Community Mental Health Board By-Laws, as presented. **MOTION CARRIED**

C. Miller Johnson Engagement Letter

Ms. Thomson presented the engagement letter with Miller Johnson related to the PIHP Procurement. Miller Johnson is a law firm who is willing to represent CMHs through the PIHP Procurement process. Ms. Thomson reported that this representation is funded by the CMHA and will occur at no cost to St. Clair County CMH.

Mr. Nicholl made a motion to authorize St. Clair County Community Mental Health Authority to retaining counsel and joining any litigation initiated by the Community Mental Health Association of Michigan related to the MDHHS Competitive Procurement PIHP RFP, seconded by Ms. Totty. **MOTION CARRIED.**

D. St. Clair County Community Mental Health Staff Retention Payment

Ms. Farr reported that a request had been made to Region 10 for funding for a staff retention payment. That request is going to the board Region 10 Board Meeting 8/15/2025.

Ms. Mirabelli made a motion to approve a staff retention payment in the amount that is approved and funded by the Region 10 Board, seconded by Mr. Schieweck. **MOTION CARRIED.**

VIII. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer

1. Chief Executive Officer Report

Ms. Johnson presented the Chief Executive Officer Report to the SCCCMHA Board.

Ms. Johnson provided updates that had occurred since the distribution of the Chief Executive Officer Report.

Ms. Johnson provided additional information regarding purpose for the Miller Johnson Engagement Letter. There are violations of the Mental Health Code. The hope is for at least one CMH in every Region in the State to sign on for this, due to there being so many violations and issues with the procurement. St. Clair County Community Mental Health is listed as the plaintiff / client but co-plaintiff is the Community Mental Health Association. Dr. Albrecht question the funding of this endeavor, and Ms. Johnson clarified that CMHA will be issuing a Special Assessment that we will pay when the invoice is received.

Prior to tonight's meeting the board was cc'd on a letter being sent to Region 10 in response to Region 10's request to fully decentralize ACCESS functions to St. Clair County CMH. Discussion on this took place.

Ms. Johnson reported on a letter that she and members of the St. Clair County CMH Board received from an individual related to a billing issue. The individual was correct in what he had stated in his letter, and the situation has been rectified. The individual was happy with the outcome. Ms. Johnson sent a letter to the individual notifying them that the situation was taken care of. Ms. Thomson sent an additional letter thanking the individual for brining this to our attention.

Regarding the property next door, there is a lawsuit filed by the new lien holder, due to defaulting on the mortgage. We have been directed not to make any more parking lot lease payments to the party we have been making payments to. We are holding payment but waiting for a legal document that says that.

IX. LEADERSHIP TEAM

A. Leadership Team Report

Members of the St. Clair County CMH Leadership Team spoke on the Leadership Team report that was provided for St. Clair County CMH Board Member review.

X. BOARD FORUM / GOVERNANCE

A. Board Governance Training Follow-up

Members of the St. Clair County Community Mental Health Board participated in an Enhancing Board Governance Training on 7/31/2025. The training focused heavily on the role of Board Members and the organization of the board meeting, placing many items under the “consent agenda” with the expectation that board members are reading the materials ahead of time, and removing items they wish to discuss from the “consent agenda” under “agenda changes” the day of the meeting. Further, the section titled "**Board Forum / Governance**" will be intended for Board discussion on priority issues.

B. Proposed Board Agenda Format

Ms. Thomson reviewed what the Board Agenda format is going to look like going forward.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None.

XI. ADJOURNMENT

It was moved by Ms. Totty, seconded by Ms. Mirabelli, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Tracy Wells
Recording Secretary