

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: June 17, 2025
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: K. Albrecht, L. Ames, J. Jowett-Lee, R. Mirabelli, K. Nicholl (in at 5:31 p.m.), M. Partipilo, E. Pierce, E. Priemer, K. Schieweck, N. Thomson, J. Totty
VIRTUAL: None
ABSENT: D. Davey
ALSO PRESENT: Guests Video Conference: None
Guests In Person: Vicki Blackburn, Ad. Hoc. Education, L. Beedon, County Commissioner; R. Kiehler, IHDC
Staff In Person: T. Delor, K. Farr, H. Fogarty, K. Gallagher, D. Hayes, D. Johnson, M. Measel-Morris, S. O'Neill, S. Shank, K. Thompson, T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. PROGRAM PRESENTATION – FINANCE AUDIT – RPC

Ms. Christina Schaub with Roland Prestage and Company, joined the meeting to provide an overview of the Independent Auditor's Report. The annual financial audit of St. Clair County Community Mental Health was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Reports reviewed included the RPC Final Audit, RPC Compliance Report, and the Financial and Compliance Audits Report Presentation.

IV. AGENDA CHANGES

Discussion of Land Purchased was added under Board Forum, item X.D.

VII.A.3. Board Member Per Diem was removed.

V. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. Funding Bucket Report

Ms. Ames made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the May 2025 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$9,553,676.13, Bills to be Paid for April 2025 totaling \$6,217,450.33, and the Funding Bucket Report for March 2025.” The motion was seconded by Ms. Totty to approve the items within the consent agenda. **MOTION CARRIED.**

VI. ACTION ITEMS

A. Western Michigan Health Insurance Pool Trustee Resolution

A Trustee and Alternative Trustee is required for the Western Michigan Health Insurance Pool. It was determined by members of Leadership Team that the Human Resources Director, and Chief Clinical Officer continue to be the most logical choice for these roles. Ms. Stephanie Shank, HR Director was selected as Trustee, and Ms. Telly Delor, COO will remain Alternate Trustee.

It was moved by Ms. Ames to appoint Ms. Shank as Trustee, and Ms. Delor Alternate Trustee to the Western Michigan Health Insurance Pool.

Per the Western Michigan Health Insurance Pool Trustee Resolution requirement, a roll call vote took place. Dr. Albrecht – Yes; Ms. Ames – Yes; Ms. Jowett-Lee – Yes; Ms. Mirabelli – Yes; Mr. Priemer – Yes; Ms. Partipilo – Yes; Mr. Schieweck – Yes; Ms. Thomson – Yes; Ms. Totty – Yes; Ms. Vinckier-Pierce – Yes.

Total Count: Yes – 10; Nay – 0; Absent – 2. **MOTION CARRIED**

B. Integrated Home Care Agency Contract

Ms. Delor presented the Integrated Home Care Agency Contract. This contract is for an out of county provider and there is one anticipated placement.

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee to approve the Integrated Home Care Agency Contract, as presented. **MOTION CARRIED**

C. Vintage Specialized Services, LLC Contract Amendment

Ms. Delor presented a Contract Amendment for Vintage Specialized Services, LLC. The Amendment supports an increase in funding to the provider, as the needs of the individual placed there have increased to require more staff support. There was discussion on the needs of the individual and education provided to the board on the Home and Community Based Rules that make placement for someone with this particular condition especially challenging.

It was moved by Ms. Totty, seconded by Ms. Jowett-Lee to approve the Vintage Specialized Services, LLC Contract Amendment, as presented. **MOTION CARRIED**

D. Board Member Per Diem

A survey was conducted of Board Member Per Diem rates in surrounding areas. It was found that the St. Clair County CMH Board Per Diem rate was less than most. The administrative recommendation is that St. Clair County CMH Board Members receive \$50.00 per meeting, and \$75.00 per meeting that is three hours or longer. St. Clair County CMH Board Members retain the right to waive their per diem.

It was moved by Ms. Jowett-Lee, seconded by Ms. Ames to adjust the St. Clair County CMH Board Member Per Diem rate to \$50.00 per meeting, and \$75.00 per meeting that is three hours or longer. **MOTION CARRIED**

VII. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer

1. Chief Executive Officer Report

Ms. Johnson presented the Chief Executive Officer Report to the SCCCMHA Board. Ms. Johnson Highlighted the Employee and Community Relations / Training Report, MDHHS Proposed PIHP Procurement Process, EDA Membership Status, Board Self-Assessment, proposed Board Governance Training, and Medicaid concerns related to Mental Health Framework.

Board Governance Training

Ms. Johnson and Ms. Delor attended a recent training on Board Governance. Ms. Johnson and Ms. Delor found the training to be exceptionally educational and would like to offer to bring the presenter to St. Clair County to provide the same training, to the board, if the board is interested. The cost is approximately \$1,000.00. Board members were in agreement they would like Ms. Johnson to pursue bringing the Board Governance Trainer to St. Clair County for a training.

EDA Membership

St. Clair County CMH's Economic Development Alliance (EDA) Membership was discussed. Recently, Commissioner Rushing reached out to Ms. Johnson via email making her aware that the business relationship between St. Clair County and the St. Clair County EDA had been terminated. Commissioner Rushing expressed that he would like for St. Clair County CMH to follow suit and terminate their membership with the St. Clair County EDA. Ms. Johnson responded to the email notifying Commissioner Rushing of the benefits St. Clair County CMH receives from the EDA membership, and that St. Clair County CMH had already paid for its membership dues for the year.

A meeting was scheduled and conducted between Commissioner Rushing and Ms. Johnson. Prior to the meeting Ms. Johnson notified Commissioner Rushing that Nancy Thomson, SCCCMHA Board Chairperson, would attend the meeting. Commissioner Rushing noted he would have a representative as well. At the meeting Commissioner Rushing's representatives were his son and Dr. Katherine Albrecht. Ms. Johnson and Chairman Thomson were unaware that Commissioner Rushing had requested Dr. Albrecht to attend.

The board discussed board member roles, and that the Chairperson serves as the one unified voice of the SCCCMHA Board unless the board designates otherwise.

Chairperson Thomson provided the board with an overview of the meeting.

SCCCMHA Board Members expressed concern with the approach and dialog in the request that the SCCCMHA involvement with the St. Clair County EDA be terminated, however Chairman Thomson stated that the benefits SCCCMHA received from the St. Clair County EDA membership can be obtained through other means and in the interest of operating in uniformity with the County it was suggested that St. Clair County CMH's Membership with the St. Clair County EDA be moved to Action.

It was moved by Ms. Jowett-Lee, seconded by Ms. Mirabelli to move the St. Clair County Community Mental Health EDA Membership to Action. **MOTION CARRIED**

It was moved by Mr. Schieweck for St. Clair County Community Mental Health Authority to terminate the St. Clair County Economic Development Alliance Membership. A roll call vote was requested by Ms. Thomson. Dr. Albrecht – Yes; Ms. Ames – Yes; Ms. Jowett-Lee – Yes; Ms. Mirabelli – Yes; Ms. Pierce – Yes; Mr. Priemer – Yes; Ms. Partipilo – Abstain; Mr. Nicholl – Yes; Mr. Schieweck – Yes; Ms. Thomson – Yes; Ms. Totty – Yes.

Total count: Yes – 10, Abstain – 1, Absent – 1. **MOTION CARRIED**

2. Employee / Community Relations & Training Department Report

Ms. Johnson presented the Employee / Community Relations & Training Department report to the SCCCMHA Board.

~~3. Board Member Per Diem~~

4. Board Member Self Evaluation

Board members were given a summary of their self-evaluation and Ms. Johnson reviewed the self-evaluation results with board members.

VIII. LEADERSHIP TEAM

A. Leadership Team Report

Members of the St. Clair County CMH Leadership Team spoke on the Leadership Team report that was provided for St. Clair County CMH Board Member review.

IX. INFORMATIONAL ITEMS

A. Community Foundation Fund Statement

The most recent Community Foundation Fund Statement was provided for board member review.

B. Office of Recipient Rights FY2025 Q2 Updates

Ms. O'Neill, Recipient Rights Director presented the Office of Recipient Rights Board of Directors Report, the Recipient Rights Advisory Committee Agenda, the Complaint Resolution Aggregate Data Report 1/1/2025 – 3/31/2025, and the Rights Champion Newsletter.

C. Region 10 PIHP

1. Region 10 Board Meeting Minutes

Mr. Priemer reported that the minutes provided are reflective of what took place in the meeting.

IX. BOARD FORUM – N. Thomson

A. Advisory Council Meeting Minutes

The most recent Advisory Council Meeting Minutes were provided for board meeting review. An idea that came out of the last meeting was to do a video of individual speaking on the impact that Medicaid cuts would have on them.

B. Business Card Request

Chairman Thomson stated that a member of the St. Clair County CMH Board requested business cards reflecting that they are a St. Clair County CMH Board Member. Ms. Johnson and Ms. Delor were at a recent conference where they inquired if any other board members were provided with business cards. The feedback indicated that other CMH Boards do not provide their board members with business cards. Board discussion took place. SCCCMH Board members are not to speak on behalf of the SCCCMH Board, other than the SCCCMHA Board Chairperson unless otherwise identified. The SCCCMHA Board operates as one, and not as individuals, so it was thought that business cards were not necessary.

Dr. Albrecht identified herself as the requestor of the business cards. Dr. Albrecht stated she speaks at various community forums, and she would like the business cards to give herself more personal credibility, not speaking on behalf of SCCCMHA, but just as a person of respectability.

It was moved by Ms. Totty, seconded by Ms. Ames to move the Business Card Request to Action. **MOTION CARRIED**

It was moved by Ms. Ames, seconded by Ms. Totty to not allow Board Member Business Cards. **MOTION CARRIED**

C. Board Member Perspectives Updates

Board Members were provided with a Perspective Updates sheet to complete and turn in to Ms. Wells. This will be done annually in alignment with the Election of Officers.

D. Land Purchased

Mr. Schieweck stated with the uncertainty surrounding the PIHP Procurement Process and possible Medicaid cuts that we should consider putting a hold on any further property development. Ms. Johnson offered to provide an update on several property development activities at the next board meeting.

X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None.

XI. ADJOURNMENT

It was moved by Ms. Mirabelli, seconded by Ms. Totty, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Tracy Wells
Recording Secretary