

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: January 14, 2024
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: L. Ames, D. Davey, A. Essian, J. Jowett-Lee, R. Mirabelli, E. Pierce, E. Priemer, K. Schieweck, N. Thomson, J. Totty
VIRTUAL: None
ABSENT: K. Nicholl, M. Partipilo
ALSO PRESENT: Guests Video Conference: None
Guests In Person: R. Kiehler
Staff In Person: T. Delor, K. Farr, H. Fogarty, K. Gallagher, D. Hazlewood, D. Hayes, D. Johnson, J. Marocco, M. Measel-Morris, S. Shank, K. Thompson, T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

IV. AGENDA CHANGES

It was requested that the FY25 Strategic Plan be added as Action Item VI.C.

A motion was made to add the FY25 Strategic Plan as Action Item VI.C. by Ms. Davey, seconded by Mr. Priemer. **MOTION CARRIED.**

V. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. Funding Bucket Report
- E. Board Policies for Approval

Mr. Schieweck made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the December 2024 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$10,834,872.12, Bills to be Paid totaling \$7,167,111.27, and the Funding Bucket Report for November 2024.”, the motion was seconded by Ms. Jowett-Lee to approve the consent agenda. **MOTION CARRIED.**

VI. **ACTION ITEMS**

A. **Union Contracts**

Ms. Delor presented the Union Contracts for Chapter 1518.20 and Chapter 3385. At the previous board meeting the contracts were approved contingent on receiving additional funds that were requested from Region 10. However it was discovered that the additional funds were not needed and the request for the additional funds was withdrawn. Ms. Delor asked that the board approve the Union Contracts as presented with the language regarding “contingent on receiving the requested funds from Region 10” removed.

It was moved by Mr. Essian, seconded by Ms. Totty to approve the Union Contracts for Chapter 1518.20 and Chapter 3385 as presented. **MOTION CARRIED**

B. **Mental Health Support Van**

Ms. Gallagher presented two options for the proposed Mental Health Support Van. One bid is from Gorno Ford in Detroit, and the other bid is from Vandoit in Missouri. Discussion on the pros and cons of each model took place. Ultimately it was decided that the Vandoit bid was the one to accept.

It was moved by Mr. Schieweck, seconded by Ms. Totty to approve the purchase of a Mental Health Support van through Vandoit at a cost of \$179,000.00. **MOTION CARRIED.**

C. **Strategic Plan FY25**

Ms. Delor presented the St. Clair County Community Mental Health Strategic Plan for FY25.

It was moved by Ms. Ames, seconded by Ms. Jowett-Lee to approve the St. Clair County Community Mental Health Strategic Plan as presented. **MOTION CARRIED.**

VII. **CHIEF EXECUTIVE OFFICER**

A. **Chief Executive Officer**

1. **Chief Executive Officer Report**

Ms. Johnson presented the Chief Executive Officer Report to the SCCCMH Board.

2. **Employee / Community Relations & Training Department Report**

Ms. Johnson presented the Employee / Community Relations & Training Department report to the SCCCMH Board.

VIII. **INFORMATIONAL ITEMS**

A. Chief Financial Officer

1. Chief Financial Officer Report

Ms. Farr presented the Chief Financial Officer Report with the SCCCMH Board.

B. Chief Operating Officer

1. Chief Operating Officer Report

Ms. Delor presented the Chief Operating Officer Report to the SCCCMH Board.

C. Chief Clinical Officer

1. Chief Clinical Officer Report

Ms. Gallagher presented the Chief Clinical Officer Report to the SCCCMH Board.

D. Program Operations

1. Adult Services Reports

Ms. Thompson presented her Adult Services Report to the SCCCMH Board.

Mr. Marocco presented his Adult Services Report to the SCCCMH Board.

2. Children & Family Services Report

Ms. Fogarty presented the Childrens and Family Services Report to the SCCCMH Board. Ms. Fogarty's report included the outline of an advocacy letter regarding the challenges with the MichiCANS assessment. Instructions and addresses to mail to were also provided.

E. Support Services Director

1. Support Services Director Report

Ms. Measel-Morris presented the Support Services Director Report to the SCCCMH Board.

F. Human Resources Director

1. Human Resources Director Report

Ms. Shank presented the Human Resources Director Report to the SCCCMH Board including the staffing dashboard.

G. Information Technology / Security Director

1. Information Technology / Security Director Report

Mr. Hayes presented the Information Technology / Security Director Report to the SCCCMH Board.

H. Region 10 PIHP

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were made available for review.

IX. BOARD FORUM – N. Thomson

Nothing.

X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Ms. Davey shared an upcoming event. The Arc of St. Clair County is hosting their third annual “Show the Love” Dinner & Dance. February 20th from 5:30pm – 9:00pm. Tickets are \$40 per person and the event is taking place at Alexander’s Banquet Center.

XI. ADJOURNMENT

It was moved by Ms. Essian, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.**

With no further business to discuss the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Tracy Wells
Recording Secretary