

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY  
3111 Electric Avenue  
Port Huron, Michigan 48060

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GROUP MEETING: SCC Community Mental Health Board  
SUBJECT: Regular Meeting  
PLACE: St. Clair County Community Mental Health  
3111 Electric Avenue, Port Huron  
DATE: November 12, 2024  
TIME: 5:00 p.m.  
PRESIDING: Julie Jowett-Lee, Vice-Chairman

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IN PERSON: L. Ames, D. Davey, A. Essian, J. Jowett-Lee, R. Mirabelli, K. Nicholl, M. Partipilo, E. Pierce, E. Priemer, N. Thomson, J. Totty  
VIRTUAL: None  
ABSENT: K. Schieweck  
ALSO PRESENT: Guests Video Conference: None  
Guests In Person: R. Kiehler  
Staff In Person: T. Delor, K. Farr, H. Fogarty, K. Gallagher, D. Hazlewood, D. Johnson, J. Marocco, M. Measel-Morris, S. O'Neill, K. Prowse, K. Thompson, T. Wells (recording secretary)  
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. CLOSED SESSION – UNION NEGOTIATIONS

A motion was made to move into closed session at 5:05pm by Ms. Davey, seconded by Mr. Priemer.  
**MOTION CARRIED.**

A motion was made to move out of closed session at 5:41pm by Mr. Essian, seconded by Mr. Priemer.  
**MOTION CARRIED.**

IV. AGENDA CHANGES

None.

V. CONSENT AGENDA

A. Presentation of Previous Meeting Minutes

- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. Funding Bucket Report
- E. SCCCMH Board Policies

Ms. Totty made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the October 2024 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$14,823,477.49, Bills to be Paid totaling \$6,397,433.80, the Funding Bucket Report for September 2024, and the Board Policies as presented.”, the motion was seconded by Ms. Davey to approve the consent agenda. **MOTION CARRIED.**

VI. ACTION ITEMS

A. Insulin Litigation

Ms. Delor presented a letter from Thrun Law Firm P.C. and a proposed accompanying board resolution. The letter states that entities nation wide started joining a nationwide lawsuit against various insulin manufacturers, pharmacy benefit managers, and other defendants accused of artificially inflating insulin prices at the expense of employers and health plan entities, including insurance pools.

Frantz Law Group is representing entities in the insulin litigation, and requested that Thrun Law Firm determine whether its clients are interested in joining the insulin litigation, and if so, to facilitate contact with Frantz. Frantz will not charge any fees or costs unless there is a financial recovery, and then Frantz will receive 30% of that recovery.

To join the litigation, the St. Clair County Community Mental Health Board needs to approve the provided resolution.

Board members were asked to respond yay or nay in support of signing the resolution as presented through round table voting.

|                      |                     |
|----------------------|---------------------|
| Ms. Ames – Yay       | Ms. Partipilo – Yay |
| Ms. Davey – Yay      | Mr. Priemer – Yay   |
| Mr. Essian – Yay     | Ms. Thomson – Yay   |
| Ms. Jowett Lee - Yay | Ms. Totty – Yay     |
| Ms. Mirabelli – Yay  | Ms. Pierce – Yay    |
| Mr. Nicholl – Yay    |                     |

Mr. Schieweck not present for voting.

**MOTION CARRIED**

B. FY2025 Strategic Plan

Ms. Delor presented the FY2025 Strategic Plan.

It was moved by Mr. Essian, seconded by Ms. Jowett-Lee to approve St. Clair County Community Mental Health FY2025 Strategic Plan as presented. **MOTION CARRIED.**

VII. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer Report

Ms. Johnson presented the Chief Executive Officer Report to the SCCCMH Board.

There was discussion regarding the moving to the Annual Meeting to an evening event to celebrate the 60th Anniversary. Noone was disagreeable to this change, and dates are currently being looked at for the event.

B. Chief Executive Officer Annual Evaluation

1. CEO Evaluation Process

The board was provided with the St. Clair County CMH evaluation process, timeline and criteria. The board will be sent a survey link to complete their feedback on Ms. Johnson following tonight's meeting. That feedback will be compiled and given to the board personnel committee, who will complete Ms. Johnson's final evaluation to be shared at the December board meeting.

2. CEO Self Evaluation

Ms. Johnson presented her St. Clair County CMH Self Evaluation to the board.

VIII. INFORMATIONAL ITEMS

A. Chief Financial Officer

1. Chief Financial Officer Report

Ms. Johnson shared Ms. Farr's Chief Financial Officer with the board.

2. Community Foundation 3<sup>rd</sup> Quarter Report

The Community Foundation 3<sup>rd</sup> Quarter Report was provided for board review.

B. Chief Operating Officer

1. Chief Operating Officer Report

Ms. Delor presented the Chief Operating Officer Report to the SCCCMH Board.

2. FY2024 Annual Safety Report

Ms. Delor presented the FY2024 Annual Safety Report.

3. FY2025 Corporate Compliance Goals and Program Plan

Ms. Delor presented the FY2025 Corporate Compliance Goals and Program Goals. Ms. Delor highlighted the Corporate Compliance anonymous reporting that is now available to CMH Staff.

C. Chief Clinical Officer

1. Chief Clinical Officer Report

Ms. Gallagher presented the Chief Clinical Officer Report to the SCCCMH Board.

D. Program Operations

1. Adult Services Reports

Ms. Thompson and Mr. Marocco presented on the Adult Services Reports to the SCCCMH Board.

2. Children & Family Services Report

Ms. Fogarty presented the Childrens and Family Services Report to the SCCCMH Board.

E. Support Services Director

1. Support Services Director Report

Ms. Measel-Morris presented the Support Services Director Report to the SCCCMH Board.

2. FY2024 Customer Satisfaction Survey Summary

Ms. Measel-Morris presented the FY2024 Customer Satisfaction Survey Summary.

F. Human Resources Director

1. Human Resources Director Report

Ms. Prowse presented the Human Resources Director Report to the SCCCMH Board. Ms. Prowse announced that she will be moving to a new role at St. Clair County CMH with Contract Management. The human Resources Director position will be posted and interviews to take place.

2. Employee / Community Relations & Training Department Report

Ms. Prowse presented the ECRT Report to the SCCCMH Board.

G. Information Technology / Security Director

1. Information Technology / Security Director Report

Mr. Hayes presented the Information Technology / Security Director Report to the SCCCMH Board.

H. Region 10 PIHP

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were made available for review.

IX. BOARD FORUM – N. Thomson

1. Advisory Council Meeting Minutes

The Advisory Council Meeting Minutes were provided for review. A suggestion that came out of the most recent meeting was to form a group for grandparents that are raising grandkids.

X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

It was suggested that the December Board meeting be held in the Auditorium. The board dinner will take place, and the board will be able to check out the remodel and new equipment.

A board member spoke on recent happenings at East China Schools. Ms. Johnson had previously reached out to East China schools to offer education and support. Board discussion took place. Ms. Johnson, Ms. Gallagher, and Ms. Fogarty will discuss further.

XI. ADJOURNMENT

It was moved by Ms. Mirabelli, seconded by Ms. Partipilo, to adjourn. **MOTION CARRIED**. With no further business to discuss the meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Tracy Wells  
Recording Secretary