

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: October 8, 2024
TIME: 5:00 p.m.
PRESIDING: Julie Jowett-Lee, Vice-Chairman

IN PERSON: L. Ames, A. Essian, J. Jowett-Lee, R. Mirabelli, K. Nicholl, M. Partipilo, E. Pierce, K. Schieweck, N. Thomson, J. Totty
VIRTUAL: None
ABSENT: D. Davey, E. Priemer
ALSO PRESENT: Guests Video Conference: None
Guests In Person: R. Kiehler
Staff In Person: T. Delor, K. Farr, H. Fogarty, K. Gallagher, D. Hayes, D. Hazlewood, D. Johnson, J. Marocco, M. Measel-Morris, S. O'Neill, K. Thompson, T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES

None.

IV. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. Funding Bucket Report

Mr. Schieweck made a motion to approve the Consent Agenda stating: "I move to approve the Consent Agenda consisting of the September 10th, 2024 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$13,466,682.07, Bills to be Paid totaling \$7,175,628.56, and the

Funding Bucket Report for August 2024”, the motion was seconded by Ms. Partipilo to approve the consent agenda. **MOTION CARRIED.**

VI. ACTION ITEMS

A. Recipient Rights Advisory Committee Appointment

Ms. O’Neill presented that after many years of service, Ms. Barabara Deegan has resigned from the Recipient Rights Advisory Committee. Ms. Paula Jowett has applied to serve on the Recipient Rights Advisory Committee. Ms. O’Neill requested that the board approve Ms. Jowett’s appointment to the Recipient Rights Advisory Committee.

It was moved by Ms. Partipilo, seconded by Ms. Totty, to approve the appointment of Ms. Paula Jowett to the Recipient Rights Advisory Committee. **MOTION CARRIED**

B. FY2025 OPEB Contributions of Normal Cost Based on New Information

Ms. Farr presented the OPEB Memo. The Administrative recommendation: Fund the \$172,000 of normal costs into the St. Clair County Employees’ Post Employment Benefits Plan on behalf of SCCCMH in FY 2025.

It was moved by Mr. Essian, seconded by Mr. Schieweck to approve the \$172,000 of normal costs into the St. Clair County Employees’ Post Employment Benefits Plan on behalf of SCCCMH in FY 2025. **MOTION CARRIED.**

VII. CHIEF EXECUTIVE OFFICER

A. Chief Executive Officer Report

Ms. Johnson presented the Chief Executive Officer Report to the SCCCMH Board.

B. St. Clair County CMH Strategic Plan

Ms. Johnson presented the FY2024 Strategic Plan, which contained all updates through the end of FY2024.

VIII. INFORMATIONAL ITEMS

A. Chief Financial Officer

1. Chief Financial Officer Report

Ms. Farr presented the Chief Financial Officer Report to the SCCCMH Board.

B. Chief Operating Officer Report

1. Chief Operating Officer

Ms. Delor presented the Chief Operating Officer Report to the SCCCMH Board.

C. Chief Clinical Officer

1. Chief Clinical Officer Report

Ms. Gallagher presented the Chief Clinical Officer Report to the SCCCMH Board.

D. Program Operations

1. Adult Services Reports

Ms. Thompson and Mr. Marocco presented on the Adult Services Reports to the SCCCMH Board.

2. Children & Family Services Report

Ms. Fogarty presented the Childrens and Family Services Report to the SCCCMH Board.

E. Support Services Director

1. Support Services Director Report

Ms. Measel-Morris presented the Support Services Director Report to the SCCCMH Board.

F. Human Resources Director

1. Human Resources Director Report

Ms. Johnson presented the Human Resources Director Report to the SCCCMH Board.

2. Employee / Community Relations & Training Department Report

Ms. Johnson presented the ECRT Report to the SCCCMH Board.

G. Information Technology / Security Director Report

Mr. Hayes presented the Information Technology / Security Director Report to the SCCCMH Board.

H. Region 10 PIHP

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were not yet available for review. Ms. Thomson provided the update that currently, the state has rejected the contract changes issued by Region 10. More to come on this.

IX. BOARD FORUM – N. Thomson

X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None.

XI. ADJOURNMENT

It was moved by Ms. Ames, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Tracy Wells
Recording Secretary