

# Navigating the SUD Specialty Credentials with MCBAP

**Jennifer Mitchell, LPC, CCS, CAADC**

Executive Director

**Stephanie Durbin, BA**

Data and Project Specialist

**Cari Wolfe, MA**

Credentialing Specialist



# A Mighty Staff of 3!

## MCBAP on the go:

- [LinkedIn](#)
- [Instagram](#)
- [Facebook](#)


## Contact Us:

- Website chat feature
- [info@mcbap.com](mailto:info@mcbap.com)
- 517-347-0891



Job Postings - MCBAP - Michigan

mcbap.com/job-postings/



FIND A JOB FIND A PROFESSIONAL

About Us Certifications Education Resources Ethics Payments

## Job Postings

Are you an employer? Quickly and easily post a job for 90 days for only \$50.00.

Post a job ad

<b>Substance Abuse Counselor</b>	Posting Date: 07/23/2024	Agency: The Brighton Center, Inc.	Location: Brighton	
<b>Treatment Specialist</b>	Posting Date: 07/19/2024	Agency: Mid-State Health Network	Location: Remote home office environment with in-person meeting attendance as requested	
<b>Credentialing Specialist</b>	Posting Date: 07/16/2024	Agency: Michigan Certification Board for Addiction Professionals	Location: Lansing, MI	
<b>Project Vox Organizer</b>	Posting Date: 07/09/2024	Agency: CARE of Southeastern Michigan	Location: Fraser	





#MCBAP Proud Spotlight

## Jon Wilson

LMSW, CAADC

Jon's CAADC represents knowledge and experience that brings respect and credibility from patients and colleagues. Working in the SUD field is a calling for him. He believes in diverse therapeutic interventions such as CBT, harm reduction, MAT and others. Each may stand alone or complement the other. MCBAP appreciates the invaluable contributions Jon has made to the field. #inspiring



#MCBAP Proud Spotlight

## Teresa Crosby

LLMSW, CADC

As a CADC, Teresa has demonstrated her extensive knowledge and dedication, earning respect and trust from both healthcare recipients and colleagues within the profession. She is passionate about the work she does. Dedicated to evidence-based practices and community advocacy, she continues to make significant contributions to the field. MCBAP celebrates Teresa's commitment to excellence and impact in SUD services.



#MCBAP Proud Spotlight

## Jamaine T. Atkins

CPRM

Jamaine Atkins understands the value of the Certified Peer Recovery Mentor (CPRM). He believes that peers bring the treatment team together. He helps participants understand the value each professional can offer within their area of expertise. As Jamaine so accurately stated, "Community is what it takes for recovery to happen". Thank you, Jamaine, for being a role model!

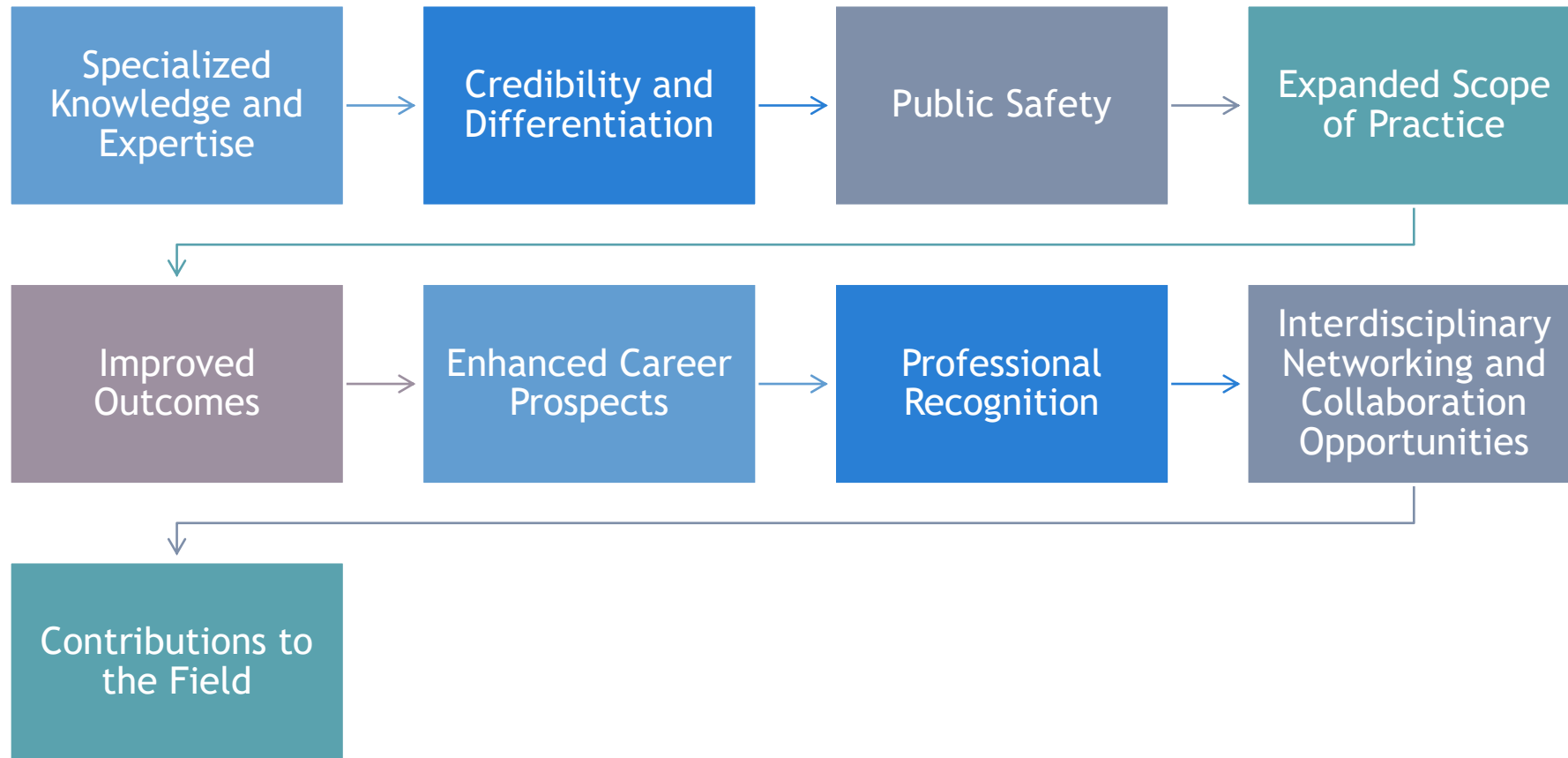


# #MCBAPProud

- ▶ 4,500+ credentials
- ▶ 2,000+ development plans

**YOU  
BELONG  
HERE**

# Benefits of a Specialty Credential



# Getting to know your Application

Click on all the tabs in the initial application and read through the text.

Each tab requires information to be completed. Some tabs are as simple as clicking “yes” or “no.”

Most tabs have links to access helpful information about what is required.



# Take it one step at a time

1. Demographics

2. Official Transcripts

3. Professional Work Experience

4. Clinical Supervision

5. Job Description

6. Specific / Related Education

7. Ethics Education

8. Code of Ethics

9. IC&RC Exam Results

10. Data Collection Form

11. Non-Refundable App Fee

12. MCBAP Verification



# What makes a certificate great?



## Certificate minimum components:

- Participant's name
- Name of organization sponsoring the event
- Date and time of the event
- Title of the event
- Number of contact hours awarded
  - 1 hour = 60 minutes of continuous instruction



## What about my university transcripts?

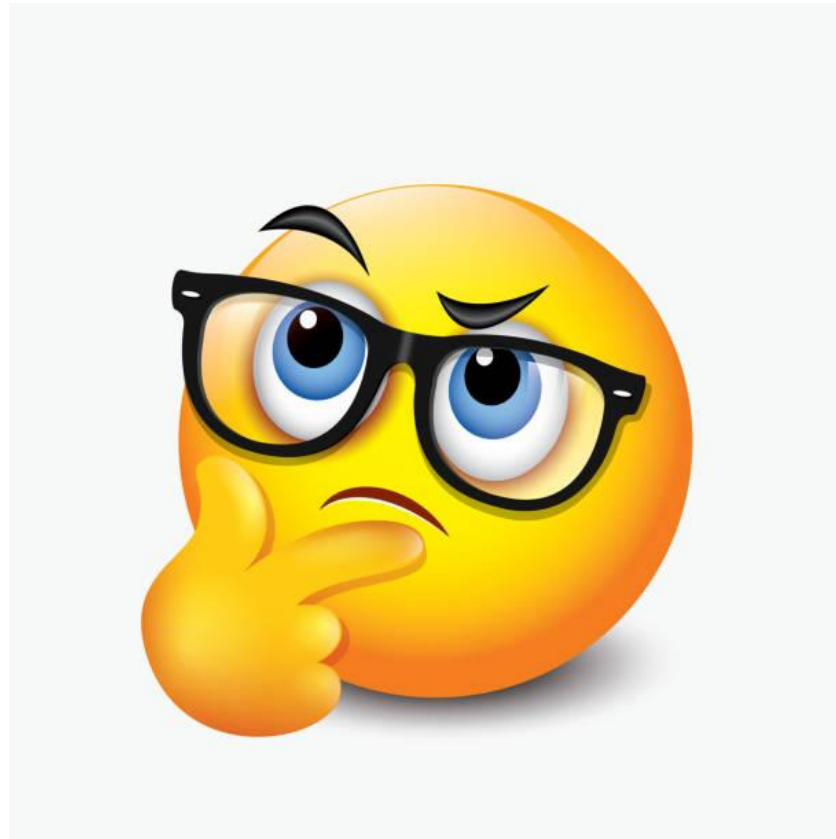
- One semester = 15 contact hours (ex. 3 credit = 45 hours)
- One quarter = 10 contact hours (ex. 3 credit = 30 hours)



## What about training transcripts?

- Transcripts from third parties, that can't be sent directly from them, must be in certificate form.
- Conferences are accepted in transcript form.

Would this certificate  
be accepted?





**CE4Less**

CE4Less.com

CERTIFICATE OF COMPLETION



is awarded 2 Contact Hours for successful completion of

# Addressing Suicidal Thoughts and Behaviors in Substance Abuse Treatment

On July 5, 2023



William A. Cook, Ph.D.  
Director, CE4Less.com, LLC

5414 W Daybreak Parkway C-4 #401  
South Jordan, UT 84009  
help@ce4less.com

MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

MCBAP content is valid on the date of presentation (9/17/2024) and subject to change.



# CERTIFICATE OF COMPLETION

**This certifies that**

**On September 21-27**



**has completed "Dialectic Behavioral Therapy."**

**30 Hours of Substance Abuse Specific Education**

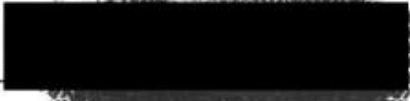
**Approved by Michigan Certification Board for Addiction  
Professionals (MCBAP)**

# DWC

Issues this

## CERTIFICATE OF COMPLETION

To



For

**Limited English Proficiency (LEP)**

**Content Expert(s): Risarg (Reggie) Huff, LMSW**

on 4/19/2021 12:42:41 PM

Credit Type	Clock Hours	Continuing Education Information
N/A	N/A	N/A

This training offers related CEC hours for MCBAP-R certified addiction professionals.

**Andrea L. Smith, MSW**  
Director of Workforce Training & Prog. Dev.  
Detroit Wayne Mental Health Authority



# Approved vs. Accepted

## Approved Providers

- 50+ hours of materials reviewed by MCBAP staff to ensure quality and assign Specific or Related designation.
- See MCBAP's website

## Accepted Trainings

- Accepted trainings are not pre-reviewed by MCBAP staff but may meet the educational requirement.

## Questions to ask yourself when considering a training:

- Are they approved by a different board?
- Does it meet the minimum certificate requirements?
- Will it meet my credential requirements?

# MCBAP categorizes education as Specific or Related

Specific	When the title, goals, objectives, or course outline are specifically focused on alcohol, tobacco, and/or other substance use issues. Key words in course titles may include substance abuse, substance use disorder, drug addiction, chemical dependency, alcohol, tobacco, drug use, or co-occurring disorders.
Related	When the title, goals, objectives, or course outline content clearly indicate the course content addresses development of any of the domains, but the context may not directly address SUD issues (e.g., gambling, general counseling skills, EMDR, trauma-informed-care, clinical theory, therapeutic methods).
Not Applicable (N/A)	Trainings that may be required for the workplace but are not applicable to becoming a substance use disorder specialist ( <i>Harassment, workplace violence, how to use a ladder, defensive driving, hand washing</i> ).

MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

MCBAP content is valid on the date of presentation (9/17/24) and subject to change.



Would this training be  
Specific or Related?





## CERTIFICATE OF COMPLETION FOR SOCIAL WORK & MCBAP CREDIT

This is to certify that



Has successfully completed the following:

### **Motivational Interviewing Foundational Training Series – Cohort #4**

**Virtual Basic Skills Training | March 20-21, 2023 | 9:00am-4:15pm**

**Virtual Advanced Skills Training | April 26-27, 2023 | 9:00am-4:15pm**

**In-Person Capstone Class | August 14-15, 2023 | 9:00am-4:15pm | Courtyard Hotel Battle Creek**

*36 continuing education clock hours*

Training presented by: Community Mental Health Association of Michigan

A handwritten signature in black ink that reads 'Christina Ward'.

Christina Ward, Director of Education & Training  
517-374-6848 • cward@cmham.org

***Social Workers:** This course qualifies for a maximum of 36 Continuing Education hours. The Community Mental Health Association is an approved provider with the Michigan Social Work Continuing Education Collaborative. Approved Provider Number: MICEC 060818. Qualifies as "face-to-face (in-person) education."*

***Substance Use Disorder Professionals:** CMHA is approved by Michigan Certification Board for Addiction Professionals (MCBAP). CMHA maintains the responsibility for the program and content. Substance Use Disorder Professionals participating in this training may receive a maximum of 36 related contact hours. It is important that attendees keep a copy of the conference program brochure containing the workshop descriptions along with their attendance record form.*

# Certificate of Attendance

*This is to certify that*

*attended the HMSA Workshop*

***Integrating Self-Help Supports into Gambling Disorder Treatment***

*Featuring*

*Name of Presenters*

***Lori A. Mello, MA, LPC, MPA***

*August 2, 2024 – HMSA Corporate Office*

*Sponsored by Health Management Systems of America*

**2 Contact Hours**

**MICEC Approval Number:**

*If you wish to report a problem with this training, please contact [rmingus@nasw-michigan.org](mailto:rmingus@nasw-michigan.org) or call 517-487-1548 x17.*

**MCBAP Credits – 2.0**    **LAP #**

**Dennis Rice, President/CEO**

# DWC

Issues this

## CERTIFICATE OF COMPLETION

To



For

**Co-Occurring Disorders: Principles of Successful Treatment for Individuals and Families with Co-Occurring Mental Health and Substance Use Disorders**

**Content Expert(s): Ken Minkoff, Senior Systems Consultant**

on 12/14/2023 5:24:27 PM

Credit Type	Clock Hours	Continuing Education Information
MI-CEC	2	The DWC is an approved provider with the Michigan Social Work Continuing Education Collaborative-Provider MI-CEC 0010. Approval code:
MCBAP	2	The DWC is an approved provider of CEC for the Michigan Certification Board for Addiction Professionals (MCBAP). Approval
QMHP	2	These training hours meet the MDCH training requirement for Qualified Mental Health Professionals. Approval code:
Training Hours	2	This training will count for general training hours at most provider organizations. Approval code:

This training offers related CEC hours for MCBAP-S certified addiction professionals.



*Andrea L. Smith*  
Andrea L. Smith, MSW  
Director of Workforce Training & Prog. Dev.  
Detroit Wayne Mental Health Authority



MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

MCBAP content is valid on the date of presentation (9/17/2024) and subject to change.



CE4Less.com

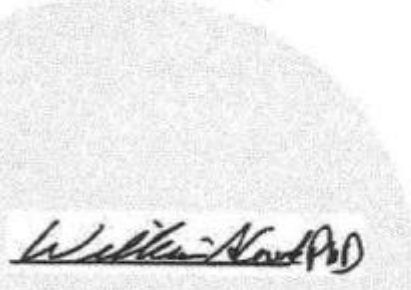
CERTIFICATE OF COMPLETION



is awarded 1 Contact Hours for successful completion of

## Topics in Human Sexuality: Sexual Disorders and Sex Therapy

On October 26, 2022



William A. Cook, Ph.D.  
Director, CE4Less.com, LLC

5414 W Daybreak Parkway C-4 #401  
South Jordan, UT 84009  
help@ce4less.com

MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

MCBAP content is valid on the date of presentation (9/17/2024) and subject to change.



# MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

COMMUNITY PRACTICES AND INNOVATIONS, BEHAVIORAL AND PHYSICAL HEALTH AND AGING SERVICES ADMINISTRATION

*This is to certify that*

**CAROLYN WOLFE**

*has earned a certificate in*

**Prescription Drug Abuse and the Opioid Epidemic**

**April 15, 2024 • 03:41 PM**



51d31b55bd73  
Verification Code  
Visit [improvingmi.practices.org/verify](https://improvingmi.practices.org/verify)

*Brenda Stoneburner, M.A., LPC*

MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

MCBAP content is valid on the date of presentation (9/17/2024) and subject to change.

# Effective Strategies for Education Management

1

Keep an excel spread sheet that has all trainings listed.

2

Highlight them as you upload them individually into the Education tab.

3

Save certificates with a name.  
ex.  
2024\_SP\_  
Teens and  
SUD

4

Course objectives, syllabus

	A	B	C	D	E
1	<b>Training Title</b>	<b>Provider</b>	<b>Hours</b>	<b>Date</b>	<b>SP/RE</b>
2					
3	Addressing Racial Trauma in Behavioral Health	Relias	2	5.9.24	Related
4	Developing semantic resources and addiction	CE4Less	1	2.13.22	Specific
5	Stimulants 101	ATTC	1.25	12.12.23	Specific
6					
7					
8					
9					
10					
11					
12					
13					

# Streamlining the Education Submission Process



## Save Time

Upload certificates as received.



## No batches

Submit certificates one at a time.



## Clarity

Scan certificate rather than taking a picture.

MCBAP content is valid on the date of presentation (9/05/2024) and subject to change.

## Submit Hours for the step

Activity type \*

Please select

Hours \*

Value should be multiple of 0.01

Activity title \*

Activity sponsor/ Provider \*

Date when the activity was completed \*

mm-dd-yyyy



Upload credential file(s) (up to 30 MB) \*



Drop files to attach, or [Browse](#)

SUBMIT



# You did it!

- ▶ Remember to list the new credential in your signature
  - ▶ ex. LMSW, CCS, CAADC



# Questions? We have answers!

---



- Schedule an individual Certemy 101 with a reviewer (email [info@mcbap.com](mailto:info@mcbap.com))
- IC&RC Test Prep Session (Training Calendar)

Beau Durbin, 3.5, CSCD(Certified Super Cute Dog)