

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: August 13, 2024
TIME: 4:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: A. Essian (out 5:02pm), D. Davey, J. Jowett-Lee (In 4:15pm), R. Mirabelli, K. Nicholl,
M. Partipilo, E. Pierce, E. Priemer, K. Schieweck, N. Thomson

VIRTUAL: None

ABSENT: J. Totty

ALSO PRESENT: Guests Video Conference: R. Kiehler (In 4:50pm)
Guests In Person:
Staff In Person: K. Farr, D. Hayes, D. Hazlewood, D. Johnson, J. Marocco,
M. Measel-Morris, K. Prowse, K. Thompson, J. Trembath (recording
secretary),
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 4:02 p.m. by Ms. Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES

A Closed Session was added to the agenda as item X.

IV. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation
- C. Presentation of Bills to be Paid
- D. Funding Bucket Report

Mr. Schieweck made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the July 9, 2024, Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$11,765,068.96, Bills to be Paid totaling \$5,657,075.16, Funding Bucket Report for June 2024, and the addition of X. Closed Session to the agenda” the motion was seconded by Ms. Partipilo to approve the consent agenda. **MOTION CARRIED.**

V. ACTION ITEMS

A. SCCCMH Board Meeting Time

Board held a discussion to continue the meeting time at 4pm, or to move the meeting time back to 5pm.

It was moved by Mr. Essian, seconded by Mr. Schieweck, to move CMH Board Meetings to 5pm, starting in September. **MOTION CARRIED**

B. FY24 Staff Retention Payment

Ms. Farr presented the board with a recommendation to provide a one-time staff retention payment to staff of St. Clair County CMH Contract Providers up to \$1,500 (maximum) and a one-time, not to base staff wage adjustment based on a tiered longevity to all St. Clair County CMH staff.

It was moved by Mr. Nicholl, seconded by Mr. Essian to approve the staff retention payment for St. Clair County CMH providers, up to \$1,500 (maximum) and the tiered longevity for all St. Clair County CMH staff. **MOTION CARRIED**

VI. CHIEF EXECUTIVE OFFICER’S REPORT

A. Chief Executive Officer Report

Ms. Johnson provided a review of the Chief Executive Officer Report to the SCCCMH Board.

VIII. INFORMATIONAL ITEMS

A. Chief Financial Officer Report

Ms. Farr provided the Chief Financial Officer Report to the SCCCMH Board.

1. FY24 Projection of Funding Bucket Report

Ms. Farr provided a summary of the projected Funding Bucket Report to the SCCCMH Board.

2. SCCCMH Community Foundation Report

Ms. Farr presented the Community Foundation Fund Report to the SCCCMH Board.

B. Chief Operating Officer Report

Ms. Johnson provided the Chief Operation Officer Report to the SCCCMH Board.

C. Chief Clinical Officer Report

Ms. Thompson provided the Chief Clinical Officer Report to the SCCCMH Board.

D. Program Operations Reports

1. Adult Services Report

Ms. Thompson and Mr. Marocco provided the Adult Services Report to the SCCCMH Board.

2. Children & Family Services Report

Ms. Thompson provided the Children & Family Services Report to the SCCCMH Board.

E. Support Services Director Report

Ms. Measel-Morris provided the Support Services Director Report to the SCCCMH Board.

F. Human Resources Director Report

Ms. Prowse provided the Human Resources Director Report to the SCCCMH Board.

1. Employee / Community Relations & Training Department Report

Ms. Prowse provided the employee / community relations & training department report to the SCCCMH Board.

2. Employee & Team of the Month

Ms. Prowse provided the employee and team of the month report to the SCCCMH Board.

G. IT Director / Security Report

Mr. Hayes provided the IT /Security Report to the SCCCMH Board.

H. Region 10 PIHP

1. Board Meeting Minutes

Mr. Priemer presented the Region 10 Board July Meeting minutes.

IX. BOARD FORUM

Ms. Thomson shared the Advisory Council July Meeting minutes were available.

Ms. Thomson shared with the board of the completion on board member manuals.

Ms. Thomson provided a report on the CMHA Fall Conference October 20-22, 2024, in Traverse City.

X. CLOSED SESSION

It was moved by Mr. Schieweck, seconded by Ms. Jowett-Lee, to go into closed session at 5:35 pm. **MOTION CARRIED.**

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee, to go back to open session at 5:45 pm. **MOTION CARRIED.**

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Ms. Johnson provided the board with potential property purchase for Residential Children's Home and a 24-hour Mental Health Crisis Unit.

CMH Board Members held discussion during the closed session regarding the potential purchase of property located at 3001 Electric Ave.

It was moved by Ms. Jowett-Lee, seconded by Ms. Davey, to grant Ms. Johnson purchasing ability on a property located at 3001 Electric Ave. Port Huron, MI 48060, not to exceed \$325,000. **MOTION CARRIED.**

XII. ADJOURNMENT

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 5:52 p.m.

Respectfully submitted,

Jennifer Trembath
Recording Secretary