

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
3111 Electric Avenue, Port Huron
DATE: May 14, 2024
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: L. Ames, D. Davey, A. Essian, J. Jowett-Lee, R. Mirabelli, M. Partipilo, E. Pierce, E. Priemer, N. Thomson
VIRTUAL: None
ABSENT: K. Schieweck, J. Totty
ALSO PRESENT: Guests Video Conference: R. Kiehler
Guests In Person: None
Staff In Person: T. Delor, K. Farr, K. Gallagher, D. Hazlewood, D. Johnson, M. Measel-Morris, J. Vittone (out at 5 :30pm) T. Wells (recording secretary)
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thompson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. PROGRAM PRESENTATION – CORPORATE COMPLIANCE

Ms. Joy Vittone, St. Clair County CMH Corporate Compliance Supervisor, joined the meeting to provide the board with a presentation on Corporate Compliance.

IV. AGENDA CHANGES

It was requested that Action Item VI.B. Life Skills Supported Employment Contract, and VI.C. Community Enterprises Supported Employment, be moved to Informational Items that will be covered by Ms. Measel-Morris under VII.D.2. Mr. Jowett-Lee made a motion to approve the agenda, with the change to VI.B. and VI.C., the motion was seconded by Ms. Davey. **MOTION CARRIED.**

V. CONSENT AGENDA

- A. Presentation or Previous Meeting Minutes
- B. Monthly Bank Reconciliation

- C. Presentation of Bills to be Paid
- D. Funding Source Report
- E. Board Policies for Approval

Mr. Essian made a motion to approve the Consent Agenda stating: “I move to approve the Consent Agenda consisting of the April 9, 2024 Regular Board Meeting Minutes, Monthly Bank Reconciliation balance totaling \$11,711,199.45, Bills to be Paid totaling \$5,846,674.00, Funding Source Report for March 2024 and SCCCMH Board Policies,” the motion was seconded by Ms. Partipilo to approve the consent agenda. **MOTION CARRIED.**

VI. ITEMS FOR ACTION

A. Healthcall of Detroit dba HealthCall Contract

Ms. Measel-Morris presented the Healthcall of Detroit Contract. Healthcall of Detroit provides Private Duty Nursing Services. This services is currently a necessity for two medically fragile individuals.

It was moved by Mr. Essian, seconded by Ms. Jowett-Lee, to approve the Healthcall of Detroit contract, as presented. **MOTION CARRIED**

B. Life Skill Supported Employment Contract

Moved to informational.

C. Community Enterprises Supported Employment

Moved to informational.

VII. INFORMATIONAL ITEMS

A. Finance Updates

1. Chief Financial Officer Report

Ms. Farr provided the Chief Financial Officer Report to the SCCCMH Board.

B. Administrative Updates

1. Chief Operation Officer Report

Ms. Delor provided the Chief Operation Officer Report to the SCCCMH Board.

C. Program Operations Updates

1. Program Director Report

Ms. Gallagher provided the Program Director Report to the SCCCMH Board.

Ms. Johnson announced to the board that Ms. Gallagher has been promoted to Chief Clinical Officer. Ms. Gallagher shared that she is excited about the future. Ms. Gallagher will be evaluating current Evidence Based and Promising practices for effectiveness, and exploring

new Evidence Based and Promising Practices. Ms. Gallagher will also be focusing on and looking at secondary trauma and adding support for CMH staff in need of secondary trauma support.

D. Support Services Updates

1. Support Services Director Report

Ms. Measel-Morris provided the Support Services Director Report to the SCCCMH Board.

Ms. Measel-Morris shared that Contract Management is being moved under the direction of Ms. Delor.

2. Life Skills Supported Employment Contract & Community Enterprises Supported Employment Contract

Ms. Measel-Morris presented that St. Clair County CMH has existing contracts with Life Skills and Community Enterprises. These addendums offer a value based system of supporting individuals seeking employment.

E. Human Resources

1. Human Resources Director Report

Ms. Johnson provided the Human Resources Director Report to the SCCCMH Board.

2. Employee / Community Relations & Training Report

Ms. Johnson provided the Employee / Community Relations and Training Report to the SCCCMH Board.

3. Employee/Team of the Month

Ms. Johnson shared the Employee and Team of the Month for March. The March Employee of the Month was Brooke Sniesak. The March Team of the Month was IT and Facilities.

F. Facilities / Information Technology Updates

1. Mr. Hayes provided the Facilities and Information Technology Director report to the SCCCMH Board.

G. Region 10 PIHP

1. Board Meeting Minutes

The Region 10 Board Meeting minutes were not yet available for review. Mr. Priemer reported that at the last meeting performance indicators were discussed.

VIII. CHIEF EXECUTIVE OFFICER'S REPORT

A. CEO Activity Report

Ms. Johnson provided the CEO Activity Report to the SCCCMH Board.

B. CMHA Updates

The Summer Conference begins June 10, 2024. Any board member wishing to attend should reach out to Ms. Wells.

C. Other

None.

IX. BOARD FORUM – N. Thomson

None.

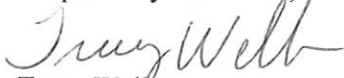
X. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None.

XI. ADJOURNMENT

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee, to adjourn. **MOTION CARRIED.**
With no further business to discuss the meeting was adjourned at 6:27 p.m.

Respectfully submitted,



Tracy Wells

Recording Secretary