

St. Clair County Community Mental Health Authority

**Advisory Council Meeting Minutes**

Wednesday, February 17<sup>th</sup>, 2021

**PRESENT:** Advisory Committee Members: Lisa Clark, Cheryl LaFrance, Richard Parker, Martha Partipilo, Cyndy Raymo, Nancy Thomson (Chairperson), and Antoinette (Tosia) Tucker.

CMH Staff: Kathleen Gallagher (Program Director) and Kaeley Hux (CMH Recording Secretary)

**ABSENT:** Advisory Committee Members: Barbara Belkiewicz, Larry Doherty, Nancy Levitt, Lisa Murphy, Mark Paulus, Erin Rusch, and Amy Sanderson.

CMH Staff: Debra Johnson (Executive Director) and Karen Zultak (Program Supervisor).

**GUESTS:** None.

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**I. CALL TO ORDER/AGENDA CHANGES – N. Thomson**

Chairperson Nancy Thomson called the meeting to order at 12:02 P.M.

**II. REVIEW/ACCEPT MINUTES – Group**

The Advisory Council members accepted the previous month's minutes with no changes noted.

**III. EXECUTIVE DIRECTOR UPDATE – D. Johnson**

No updates at this time.

**IV. CMH UPDATES – K. Gallagher**

**A. Service Update**

CIS Program is in operation with continued remote services for those who prefer to stay home. CMH has stepped in to assist individuals in getting enrolled for the Covid-19 vaccine via the St. Clair County Health Department or numerous local pharmacies. All staff who requested the vaccine have received it (65%) and are in the process of getting their second dose if not yet already completed.

There was discussion regarding mandated vaccinations for employees.

**B. Next Step Program**

The Next Step Program is an intensive service offered to individuals who may require additional supports. This program has been in operation as of January 2021 and is made possible by the CCBHC grant. Region 10 has informed the agency of a surplus of Medicaid funding and as such, various Medicaid programming will be presented as a possibility. One current possibility being explored is an Adult Foster Care home. Suggestions are welcome to be forwarded to Kathleen Gallagher.

**V. CCBHC UPDATE – K. Gallagher**

Free yoga classes are Mondays and Thursdays at 7:00 P.M. The Zoom link is located under the Events tab at [scccmh.org](http://scccmh.org).

The parking lot at Children's and Family Services will be expanded in Spring 2021.

**VI. POLICY REVIEW – Group**

**A. 02-001-0015 Treatment Authorization**

None.

**B. 03-001-0010 Self-Determination/Choice Voucher**  
None.

**C. 04-001-0085 Clozaril Clozapine Clinic**  
Language error. Kathleen Gallagher will touch base with Mary Croteau in regard to the Clozaril monitoring.

**D. 05-001-0030 Advance Directives**  
None.

**E. 05-003-0005 Unauthorized Leave From Group Home**  
None.

**F. 05-003-0015 Treatment By Spiritual Means**  
There was discussion in regard to the popularity of utilizing treatment by spiritual means at CMH and what that entails.

**G. 03-001-0005 Person Centered Planning Process Individual Plan of Service**  
Grammatical error. Discussion regarding separate funding plan for SUD and pre-plan being a non-requirement as such.

**H. 05-003-0040 Freedom of Movement**  
Language error. There was discussion regarding the use of "facilities" and "units".

**VII. COUNCIL ROUNDTABLE – Group**

The Council has shared their preference for receiving the Lifesize link via email.

**VIII. ADJOURNMENT – K. Gallagher**

Motion to adjourn the meeting accepted at 12:29 P.M.

**IX. NEXT MEETING: Wednesday March 17<sup>th</sup>, 2021 from 12:00 PM – 1:00 PM via Lifesize.  
Subject to change.**

Reviewed and Approved By:



Kathleen Gallagher  
Program Director

Respectfully Submitted,



Kaeley Hux  
Recording Secretary

cc: Debra B. Johnson, Executive Director  
Kathleen Gallagher, Program Director  
Tracy Goyette, Executive Secretary  
Advisory Committee Members  
Marcy Cameron  
Electronic Record