

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY
3111 Electric Avenue
Port Huron, Michigan 48060

GROUP MEETING: SCC Community Mental Health Board
SUBJECT: Regular Meeting
PLACE: St. Clair County Community Mental Health
King Road, Marine City
DATE: July 11, 2023
TIME: 5:00 p.m.
PRESIDING: Nancy Thomson, Chairman

IN PERSON: L. Ames, D. Davey, A. Essian, R. Johnson, J. Jowett-Lee, M. Partipilo, E. Priemer, N. Thomson
ABSENT: J. Bligh, K. Schieweck, J. Totty
ALSO PRESENT: Guests Video Conference: R. Kiehler, V. Wiley
Guests In Person: A. Tucker (out 5 :10)
Staff In Person: T. Delor, K. Farr, H. Fogarty, D. Hayes, D. Johnson, M. Measel-Morris, T. Pingitore, T. Wells
Staff Video Conference: None

I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Thomson.

II. CITIZENS WISHING TO ADDRESS THE BOARD

Ms. Tucker joined tonight's meeting as a Citizen Wishing to address the board. Ms. Tucker resigned from the St. Clair County Community Mental Health Board on June 22, 2023. Ms. Tucker shared a statement she wrote to the board.

IV. PROGRAM PRESENTATION – MARINE CITY BUILDING TOUR

St. Clair County CMH Board Members were given the opportunity to tour the new Marine City building prior to tonight's board meeting.

V. AGENDA CHANGES – N. Thomson

Ms. Thomson requested to add "CEO Evaluation Process" as an action item agenda.

It was moved by Mr. Priemer, seconded by Mr. Essian, to add "CEO Evaluation Process" to the agenda. **MOTION CARRIED**

VI. PRESENTATION OF PREVIOUS MEETING MINUTES

It was moved by Mr. Essian, seconded by Mr. Priemer, to approve the Regular Board Meeting Minutes of June 13, 2023 as written. **MOTION CARRIED**

VII. PRESENTATION OF RECEIPTS/DISBURSEMENTS

It was moved by Ms. Jowett-Lee, seconded by Ms. Davey, to approve the Receipts/Disbursements for May 2023, as presented. **MOTION CARRIED**

VIII. PRESENTATION OF BILLS TO BE PAID

It was moved by Ms. Jowett-Lee, seconded by Mr. Priemer, to approve the Bills to be Paid for June 2023 in the amount of \$6,772,332.65, as presented. **MOTION CARRIED**

IX. ITEMS FOR ACTION

A. Board Policies for Approval

Ms. Pingitore presented the SCCCMH Board Policies for approval.

It was moved by Ms. Jowett-Lee, seconded by Mr. Priemer to approve the SCCCMH Board Policies as presented. **MOTION CARRIED**

B. CEO Evaluation Process

Ms. Jowett-Lee requested more time to review the materials. Item tabled.

X. INFORMATIONAL ITEMS

A. Finance Updates – K. Farr

Ms. Farr reported that the Board Finance Committee meeting took place prior to tonight's meeting at 4:30 pm.

Ms. Farr reported that Mr. Carpenter is requesting a "Flat Budget" for FY24. More to come.

1. Funding Bucket Report

Ms. Farr presented the funding bucket report for May 2023.

B. Administrative Operations Updates

1. Board Policies for Review

Ms. Pingitore presented the board policies up for review. Any feedback on the policies up for review should be sent to Ms. Wells.

C. Program Operations Updates

1. Employee of the Month & Team of the Month

Ms. Gallagher presented the Employee and Team of the month for April.

Employee of the Month:

"When it comes to human dignity, we cannot make compromises."

John Halliday recently demonstrated great support to an individual by helping them disclose the need to enter rehab for a period to detox safely. John was familiar with this individual after assisting with part-time job placement. The individual enjoyed and worked with them and the employer to maintain employment.

Because of their trusted relationship, John and the individual discussed the pros and cons of disclosure and how to disclose to the employer. The individual decided to provide the information to their employer themselves, with John there to support them. John worked with the individual and case holder to review the timeline to present to the employer. The employer accommodated the timeline, allowing the individual to seek support through the rehab facility and not miss any workdays.

John's display of dignity and respect for the individuals he supports and his commitment to recovery supported this individual by making a plan and seeing it through so they could receive the help needed.

For his demonstration of treating individuals with the highest degree of dignity and respect, John has been named SCCCMH's April Employee of the Month.

Team of the Month:

The Individual Placement and Support team recently had its review with the State of Michigan MIFast team for their first full fidelity review since 2017. The IPS team showed excellent teamwork in preparing for and during the fidelity review. The MIFast team complimented the IPS team for being in the community since June 2020; sharing that some groups have yet to return to full face-to-face service and the SCCCMH team was the first to return to face-to-face service. The MIFast team also commented on our IPS team's leadership at monthly meetings advocating for a return to face-to-face services. Through job site visits, MIFast saw firsthand the relationship building with our IPS team and community. One reviewer met with staff at Duty-Free and was impressed with the employer's reliance on support from the IPS team and their communication if an IPS individual needs support. The IPS team was also complimented on the team we have built at SCCCMH and their commitment to fidelity, even with staff and COVID-19 challenges since 2020. The team continued doing great work, even taking on additional individuals when staff left to ensure everyone within the program continued to receive services. The team received praise for providing benefits coaching to support individuals in maintaining eligibility for Medicaid and Social Security benefits, which many IPS programs do not offer.

2. Children's Mental Health Care Updates

Ms. Fogarty shared some updates on Children's Mental Health.

- The MC3 Program is a grant through UofM that links local kids to UofM Psychiatrists. This could be a good options for kids that are seen for Medication Management only.
- Therapeutic Foster Care Homes are something that were discussed at a previous meeting and not something that we are currently pursuing. The requirements surrounding the population that this type of home is meant to serve are stringent, and the number of individuals that it would benefit very small.
- The lack of ability to utilize physical management is the main area of concern. This stipulation is what is preventing Children's homes from existing. Children are at times spending an extended amount of time in the Emergency Room waiting for beds. Some teens are ending up in homeless shelters in Detroit. Senator Lauwers has

introduced the Emergency Physical Management Bill that we have been advocating for.

- Ms. Jowett-Lee questioned if there seems to be any leaning yet at the State Level to allow Emergency Physical Management, and so far there does not seem to be.
- Ms. Johnson and Ms. Fogarty are part of a committee at RESA working on more advocacy efforts.

3. Galley Updates

Ms. Fogarty shared that Ms. Proffer from the St. Clair County Tech. Center is filling in for Mr. Moretz while he is off. Mr. Moretz will be retiring in September 2023.

4. Eleos

Eleos is an AI Software that we have contracted to pilot. The goal of this technology is to reduce clinical documentation.

5. TBD Crisis Stabilization Project Assessment

The first planning meeting for this project took place last week. TBD will be advising on what type of crisis services are most needed by the community as well as assessing sustainability. The two types of services being looked at are a Crisis Stabilization Unit or a Psychiatric Urgent Care. The State is currently working on codes for Crisis Stabilization units. Crisis Stabilization Units come with the requirement of 24/7 365 staffing and it is required to have a prescriber on site at all times. More it come.

D. Office of Recipient Rights

1. SCCCMH ORR Semi-Annual Report

Ms. Delor reviewed the SCCCMH Office of Recipient Rights Semi-Annual Report. Per the Mental Health Code, each Office of Recipient Rights in the State of Michigan must prepare a Semi-Annual Report summarizing the complaint data processed by their agency/hospital from October 1, 2022 through March 31, 2023.

The Semi-Annual Report must be provided to the Recipient Rights Advisory Committee, and submitted to the Department by June 30th each year. The SCCCMHA Semi-Annual Report was mailed to the Recipient Rights Advisory Committee on June 29, 2023. As a courtesy, the report is included in the board packet. Please note: The Semi-Annual Report does not require board approval.

The SCCCMHA-ORR FY2023 Semi-Annual Report identified the following:
During the first two quarters of fiscal year 2023:

- SCCCMHA served 4,997 individuals (unduplicated count)
- SCCCMHA-ORR staffed the equivalent of 3.4 full-time staff members
- SCCCMHA-ORR recorded 64 complaints, investigated 95 allegations, and substantiated 38 investigations (the substantiated allegations are identified in the report).

2. Parent Guardian Monitoring Program

Ms. Delor shared the results of the Parent Guardian Monitoring Program.

E. Community Education / Public Relations Reporting

Ms. Delor presented on Community Education and Public Relations.

Community Outreach/Trainings

- 06.14.2023 Woodrow Wilson Elementary School end-of-the-year activity night
- 06.19.2023 Juneteenth Celebration at SC4
- 06.25.2023 Blue Water Pride Festival
- 06.26.2023 Marine City Open House and Ribbon-Cutting
- 06.27.2023 Impact Day at Harbor Impact Ministries

Upcoming Events

- 07.12.2023 Port Huron Rotary International Day Parade
- 07.13.2023 Operation Transformation Family Night at Blue Water Fest – Downtown Port Huron
- 08.11.2023 Victory Day – Memorial Stadium, Port Huron
- 08.19.2023 Unity in the Community – The Athletic Factory
- 08.29.2023 IMPACT Day – Harbor Impact Ministries
- 09.26.2023 IMPACT Day – Harbor Impact Ministries
- 10.03.2023 Celebration of Recovery
- 10.24.2023 IMPACT Day – Harbor Impact Ministries
- 10.27.2023 Senior Health Fair
- 11.17.2023 11.18.2023 CMH Players Presents Home for the Holidays

F. Facilities Update

1. Electric Ave. Generator

Mr. Hayes stated that investigating replacing or fixing the 600-kilowatt generator has been ongoing since it stopped working. Upon assessing the current agency need it has been determined that a 400-kilowatt generator will be sufficient. Technology enhancements are contributed to the reduction in kilowatt power need. It was discovered that the cost of replacing the 600-kilowatt generator with a 400-kilowatt generator is close in cost to repairing the 600-kilowatt unit. Insurance will pay the replacement money toward a new unit.

If the power goes down at the main site, the satellite locations and an employee's ability to work from home or in the community, goes down as well. This is because the server room is located at the Electric Ave. location and all connectivity goes through the server room for all locations.

The suggested solution is to replace the 600-kilowatt generator with a 400-kilowatt generator, rather than repair the 600-kilowatt unit. The 400-kilowatt generator looking to be purchased would not be here for 62 weeks. Purchasing a smaller 36-kilowatt generator to power just the server room would allow satellite and remote workers to continue working in the event of a power outage. The smaller generator would serve as a backup after the larger unit is installed.

It was moved by Ms. Partipilo, seconded by Ms. Jowett-Lee to move funding generators up for action. **MOTION CARRIED.**

It was moved by Ms. Davey, seconded by Ms. Ames to approve \$250,000 to be utilized toward the purchase, shipping and installation of the 400-kilowatt replacement generator. **MOTION CARRIED.**

G. Region 10 PIHP Update

1. Board Meeting Minutes

The Region 10 Board Meeting Minutes were included for board member review. Mr. Priemer stated that the board met at the new Region 10 location. The election of officers took place and there were no changes for the coming year. Performance indicators have historically been the same, and are going to be under review for relevancy. The minutes accurately depict what took place at the meeting.

XI. CHIEF EXECUTIVE OFFICER'S REPORT

A. CMHA Updates

Ms. Johnson shared that the CMHA Fall conference is approaching in October. She encouraged board members to visit the CMHA website for more information.

B. Mission, Vision, & Values

Collecting feedback related to the agency's Mission, Vision and Values is ongoing. Requests for feedback have gone out to the SCCCMH Board, Advisory Council and all SCCCMH Staff.

C. Strategic Plan

Ms. Johnson stated that a meeting is scheduled to take place with Ms. Mary Kushion, consultant, on July 24, 2023 regarding the SCCCMH Strategic Plan.

D. Other Updates

Ms. Johnson shared that Ms. Eliza Smafield's celebration of life is coming up. All board members are welcome to attend. Ms. Smafield served on the SCCCMH Board for many years.

With Ms. Tucker's resignation, there is a large opening on the SCCCMH Board. The Board of Commissioners has been notified. If anyone knows of any interested parties, please have them contact Ms. Wells.

BWROC – SCCCMH is donating toward BWROC building a gazebo for the recovery community to utilize. A SCCCMH sign with our contact information will be displayed within the gazebo.

Ms. Prowse, Administrative Services Director, obtained her SHREM certification. With this certification she will no longer be the interim Human Resources Director and will now officially be the Human Resources Director.

XII. BOARD FORUM – N. Thomson

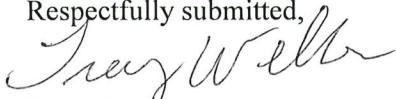
A. Advisory Council Meeting Minutes

Ms. Thomson stated that the notes from the Advisory Council meeting are reflective of the meeting.

XIII. ADJOURNMENT

It was moved by Mr. Essian, seconded by Ms. Ames, to adjourn. **MOTION CARRIED.** With no further business to discuss the meeting was adjourned at 6:24 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Tracy Wells".

Tracy Wells
Recording Secretary